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2013

Annual Report for the Town of

# Shelburne

*New Hampshire*

For the year ending  
December 31, 2013

## TOWN OF SHELBURNE OFFICERS 2012-13

### SELECT PERSONS

Lucy Evans	466-5164
Stan Judge	466-3986
Heidi Behling	466-5663

### ADMINISTRATIVE ASSISTANT

Jo Carpenter	466-2262
	Home 466-3840
	Cell 723-6035

### BUILDING INSPECTOR

Rav Bennett	Home 466-5270
	Cell 723-5270

### TOWN CLERK

Debbie Hayes	466-2947
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### TAX COLLECTOR

Debbie Hayes	466-2947
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### TREASURER

Robert Pinkham	466-2262
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### GRS COOP BOARD – SHELBURNE REPRESENTATIVES

Greg Corrigan	466-5868
Jo Carpenter	466-3840
Paul Bousquet, Superintendent	466-3632

### PUBLIC WORKS FOREMAN & ROAD AGENT

Ken Simonoko	466-2957
	Home 466-3690
	Cell 723-0865

### FIRE CHIEF

Nathan Emery	915-0458
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### EMERGENCY MANAGEMENT

Stanley Judge	466-3986
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TOWN OFFICE	466-2262
	Fax 466-5271

E-mail – [townofshelburnenh@gmail.com](mailto:townofshelburnenh@gmail.com)

Website – [www.shelburnenh.com](http://www.shelburnenh.com)

TOWN GARAGE/ FIRE STATION	466-3465
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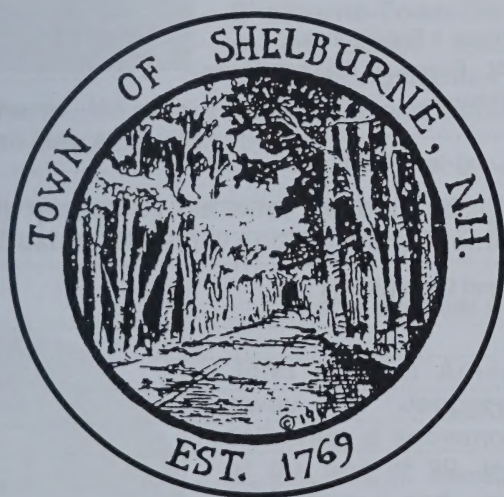
TRANSFER STATION	466-2957
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EMERGENCY - FIRE, POLICE & AMBULANCE	911
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Cover Photo – Mount Moriah from Philbrook Farm Driveway



**ANNUAL REPORT  
OF THE TOWN OF  
SHELBURNE, NEW HAMPSHIRE**



**FOR THE YEAR ENDING  
DECEMBER 31, 2013**

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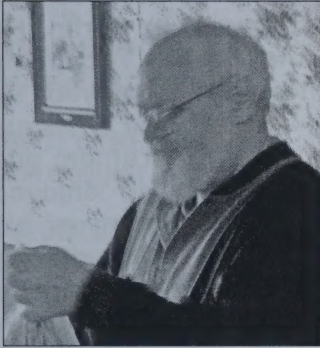
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## DEDICATION

This town report is dedicated to the memory of the following Shelburne citizens:

### Rodney A. Hayes



Rodney Hayes, a quiet and well respected man, passed away February 18, 2013 at the age of 64. Rodney was very active in town government. He had served as a selectperson, planning board member, deputy town clerk and auditor. He was the Shelburne Town Clerk at the time of his death. Rodney had an unassuming manner, undeniable

wit and charm. He was a dedicated and active member of the Seventh Day Adventist Church.

He is sadly missed by his wife, Debbie and his canine kids, Bitsy and Buster, his family and his many friends.

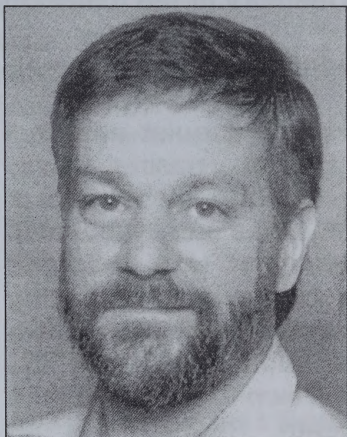
### John Michael Arsenault



John Michael Arsenault passed away on January 23, 2013 following a snowmobile accident at the age of 29. He grew up in Shelburne and was a 2001 graduate of Gorham High School. He also graduated from the Concord Technical College with a degree in Business management. He loved the outdoors – hiking, fishing, boating and snowmobiling. He will be remembered for his radiant smile.

He is sadly missing by his parents, Anthony and Kathleen, his brother David and wife Jamie, his sister Amy, his niece Hailee and his nephew Owen and his many friends.

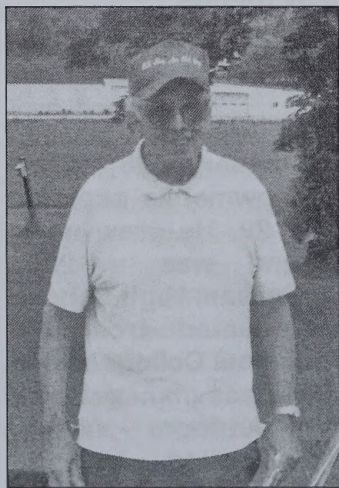
### **Roger Norman Rousseau**



Roger Norman Rousseau passed away August 31, 2013 following 1 ½ year battle with ALS. He was 59. Roger grew up in Berlin. He attended the Berlin Vocational School and was employed by Gorham Paper and Tissue Company until his retirement due to illness in 2012. He enjoyed walking and the company of his dogs, Sammy and Teddy, driving his Mustang and he was an avid Patriots fan.

He is sadly missed by his wife, Nancy, his daughters, Kathryn and Megan, his family and his many friends.

### **George R. "Archi" Palmer**



George R. "Archi" Palmer passed away on June 4, 2013 at the age of 87. He was raised in Pepperell, MA and joined the military at age 17. He served in the Pacific Theatre during World War II and also served in the Korean War with the Army Air Corps. After the war he settled in West Long Branch, NJ where he worked as a draftsman in the early development stages of computers. He moved to Shelburne in 2008 with his wife Elsie to live with his daughter's family.

He is sadly missed by his daughter Rose Marie Van Sant and her husband Marc, his granddaughters, Gabrielle and Rachel and his many friends.



## **TOWN OFFICERS 2013 - 2014**

### **SELECT PERSONS**

Heidi Behling	Term expires 2014
Stanley Judge	Term expires 2015
Lucy Evans	Term expires 2016

### **TREASURER**

Robert Pinkham	Term expires 2015
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### **DEPUTY TREASURER**

John Cosgriff	Term expires 2014
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### **TAX COLLECTOR**

Debbie Hayes	Term expires 2014
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### **DEPUTY TAX COLLECTOR**

Kimberly Landry	Term expires 2014
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### **TOWN CLERK**

Debbie Hayes	Term expires 2014
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### **DEPUTY TOWN CLERK**

Jo Anne Carpenter	Term expires 2014
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### **AUDITOR**

Benjamin Mayerson	Term expires 2015
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### **MODERATOR**

John Henne	Term expires 2014
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### **EMERGENCY MANAGEMENT**

Stanley Judge

### **FIRE CHIEF**

Nathan Emery

### **PUBLIC WORKS FOREMAN & ROAD AGENT**

Ken Simonoko

### **BUILDING AND CODE ENFORCEMENT**

Rav Bennett

### **HEALTH OFFICER**

Lucy Evans

### **FAST SQUAD**

George Corriveau

Luc Corriveau

## **SUPERVISORS OF THE CHECKLIST**

Sally Baldwin	Term expires 2014
Robin Henne	Term expires 2016
Hildreth Danforth	Term expires 2018

## **BALLOT CLERKS**

Beverly Pinkham	Robert Pinkham
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## **BUDGET COMMITTEE**

Stanley Judge	Term expires 2014
Francis Chamberlain	Term expires 2014
David Landry	Term expires 2015
Michael Brosnan	Term expires 2015
John Henne	Term expires 2016

## **PLANNING BOARD**

Heidi Behling	Term expires 20114
Fran Chamberlain	Term expires 2014
John Carpenter	Term expires 2014
Roger Gagnon	Term expires 2015
Ann Leger	Term expires 2015
Jennifer Corrigan	Term expires 2016
David Landry	Term expires 2016

## **BOARD OF ADJUSTMENT**

Raymond Danforth	Term expires 2014
Benjamin Mayerson	Term expires 2015
David Landry	Term expires 2015
Jennifer Corrigan (alternate)	Term expires 2014
John Gralenski	Term expires 2016
Terry Davenport	Term expires 2016

## **MEMORIAL FOREST**

John Gralenski	Term expires 2014
Peter Behling	Term expires 2015
Michael Ryan	Term expires 2016



## **CEMETERY TRUSTEES**

Dan Levin	Term expires 2014
William Healy	Term expires 2014
Cynthia Gralenski	Term expires 2015

## **TRUSTEES OF TRUST FUNDS**

Robin Henne	Term expires 2014
Raymond Danforth	Term expires 2015
Lucinda Bragg	Term expires 2016

## **CONSERVATION COMMISSION**

Stanley Judge	Term expires 2014
John Gralenski	Term expires 2014
David Carlisle	Term expires 2015
Mary Jo Landry	Term expires 2015
Debbie Ryan	Term expires 2016
John Cosgriff	Term expires 2016

## **PARK COMMISSION**

Kenneth Simonoko	Term expires 2014
Vacant	Term expires 2014
Vacant	Term expires 2015
Marc Van Sant	Term expires 2015
Beverly Pinkham	Term expires 2016

## **LANDFILL COMMITTEE**

Heidi Behling	Term expires 2014
Vacant	Term expires 2014
Raymond Danforth	Term expires 2015
John Gralenski	Term expires 2015
Ken Simonoko	Term expires 2016

## **HERITAGE COMMISSION**

Ken Simonoko	Term expires 2014
Mary Jo Landry	Term expires 2014
Cynthia Gralenski	Term expires 2014
Stanley Holmes	Term expires 2015
Roger Morrisette	Term expires 2015
Dick Lussier	Term expires 2016
Betty Werner	Term expires 2016
Heidi Wight	Term expires 2016

## **LIBRARY TRUSTEES**

**Robby Cosgriff**  
**Robert Pinkham**  
**Vacant**

**Term expires 2014**  
**Term expires 2015**  
**Term expires 2016**

## **NORTH COUNTRY COUNCIL**

**Stanley Judge**

**John Carpenter**

**Surveyors of Wood, Bark and Lumber,**  
**Fence Viewers**  
**Sealers of Weights and Measures**  
**THE SELECTPERSONS**



## **STATE AND FEDERAL OFFICIALS**

### **PRESIDENT OF THE UNITED STATES**

**Barack H. Obama**

### **VICE PRESIDENT OF THE UNITED STATES**

**Joe Biden**

### **U.S. SENATORS**

**Kelly Ayotte**

**Jeanne Shaheen**

### **U.S. CONGRESSMEN**

**Ann McLane Kuster**

**Carol Shea-Porter**

### **GOVERNOR OF NEW HAMPSHIRE**

**Maggie Hassan**

### **EXECUTIVE COUNCIL**

**Vacant**

### **STATE SENATOR (District 1)**

**Jeff Woodburn**

### **STATE REPRESENTATIVE (District 3)**

**William Hatch**



## **SPECIAL THANK YOU**

**To Stan Judge, Lucy Evans and Heidi Behling:** Thank you for the job you do as Shelburne's governing body. You care about Shelburne and find time in your busy lives to take on this thankless job.

**To John Gralenski:** Thank you for donating your time to help out at the Transfer Station on Saturday mornings, serving on the Landfill Committee and many years serving on Town Forest Committee and working in the Town Forest.

**To Ben Mayerson:** Thank you for hosting the website for the town. We appreciate the work you do to make it a great site. Also thank you for doing a great job as our town auditor.

**To Ann Leger** for all your creative help on the town report.

**To Beverly Pinkham** for taking care of the town hall flower garden and the large planter in the park.

**To Ray Danforth:** Thank you for help with our energy and landfill issues and your excellent work as a Trustee of Trust Funds

**To Ken and Paula Simonoko, Matt Tassey, Bob & Bev Pinkham, Josh Labonville, Darryl Bennett and the many other volunteers** who contribute to Dump'n Donuts each week making it fun to take that weekly trip to the Transfer Station.

**To David Landry** for donating the use of your dirt compactor to compact the soil for the new garage site.

**To Josh Labonville** for donating his time to run the tamp at the new building site.

**To everyone that takes the time to volunteer to serve on committees or to hold town office:** Thank you!!! It is all of you that make Shelburne a very special place to live.

# TOWN OF SHELBURNE TOWN MEETING MINUTES

The polls were open at 5 PM and closed not before 9 PM.

The Annual Town Meeting of the Town of Shelburne, New Hampshire, was held at the Shelburne Town Hall, on Tuesday, March 12, 2013, at 7 PM, to act upon the following subjects:

1. To **CHOOSE** all necessary Town Officers for the year ensuing (printed ballot).
2. It was voted to accept the **reports of Town Officers** heretofore chosen and pass any vote relating thereto.

Motion: Greg Corrigan

Second: John Carpenter

3. It was voted to **RAISE AND APPROPRIATE** the sum of \$331,259 for **General Operation**.

Motion: George Corriveau

Second: Greg Corrigan

4130 Executive	\$27,825
4140 Election, Registration, & Vital Statistics	\$9,157
4150 Financial Administration	\$20,282
4152 Revaluation of Property	\$7,350
4153 Legal Expense	\$4,000
4155 Employee Benefits	\$51,320
4191 Planning and Zoning	\$2,800
4194 General Government Buildings	\$29,700
4195 Cemetery ( \$120 from Cem Trst Fds to offset)	\$4,000
4196 Insurance	\$11,000
4197 Regional Association	\$544
4215 Ambulance	\$10,849
4220 Fire Department	\$20,800
4221 Fire Warden	\$2,500
4240 Building Inspection	\$2,500
4250 Dispatch Agreement	\$2,680
4290 Emergency Management	\$3,650
4312 Highway	\$67,220
4324 Solid Waste Disposal	\$41,100



4414 Animal Control	\$200
4415 Health	\$630
4444 Welfare	\$5,000
4520 Parks & Recreation	\$3,500
4550 Library	\$1,150
4590 Memorial Forest	\$400
4611 Conservation Commission	\$300
4711 Principal Long-term Note	\$1
4721 Interest Long-term Note	\$1
4723 Int. TAN Note	\$800

4. It was VOTED TO RAISE AND APPROPRIATE the sum of \$134,000 to purchase a fire truck and TO AUTHORIZE the issuance of not more than \$80,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA33) and TO AUTHORIZE the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; further more TO AUTHORIZE the withdrawal of up to \$54,000 from the Fire Truck Capital Reserve Fund created for this purpose. This will be a non-lapsing article per RSA32:7,VI and will not lapse until the purchase is completed or December 31, 2018, whichever is sooner. (2/3 vote by paper ballot)

Motion: Heidi Behling

Second: John Carpenter

Amendment: Ray Danforth moved to amend article #4 to authorize withdrawal of UP TO \$54,000.  
Seconded by: Greg Corrigan

The amendment passed on a voice vote

Article as amended passed by paper ballot vote: 47 yes 16 no  
which is more than the 2/3 necessary

Discussion of Article #4, Purchasing a Fire Truck

Charlie Hillsgrove is in favor of buying a NEW Fire Truck.

Stan Judge said that the Select Persons had already been looking around and there are (used) fire trucks available.

Tommy Hayes came forward and complained about the fire trucks we have now are "unsafe" and that the Fire Dept. needs a "New Fire Truck."

A question was asked: How long would it take to get a "new fire truck?"

Tommy Hayes replied, the next day-BUT- the men would have to be trained on it and that would take a few days or weeks, depending.

Ray Danforth talked about Jo Carpenter's "TAX IMPACT CHART" and just how much taxes would go UP!

Fran Chamberlin then asked if \$160,000 would be enough.

Another question was asked: Why was Article #5 not a bonded issue?

Tommy Hayes talked about water sloshing out of the tanker as it travels along.

Dave Landry suggested that there could be baffles put into the tanker truck, it is done all the time in oil trucks.

Wendy Mayerson asked which truck we were planning to replace.

Jo Carpenter told the gathered voting body that the Select Persons had asked to meet with the Fire Department last year. They wanted to know what the Fire Dept. wanted as far as "new or used" equipment. But there was not much response from them. At this time the Select Persons feel that we are not able to purchase a "New Fire Truck."

5. To see if the town will **VOTE TO RAISE AND APPROPRIATE** the sum \$160,000, and withdraw from the existing Fire Truck Capital Reserve Fund, \$40,000 to purchase a new \$200,000 Fire Truck (*By petition*)

Motion to pass over:

Motion: Ben Mayerson

Second: John Carpenter

The amendment passed on voice vote. Article was not acted on.



6. It was **VOTED TO AUTHORIZE THE ESTABLISHMENT of an Expendable Trust Fund** pursuant to RSA 31:19a to be known as the **Police Services Expendable Trust Fund** for the purpose of covering expenses (wages, equipment, vehicle, etc.) necessary to provide Police Services to the town and **RAISE AND APPROPRIATE \$14,000** toward this purpose and **APPOINT** the Selectmen as agents to expend from this fund.

Motion: Ray Danforth

Second: George Corriveau

7. It was **VOTED TO RAISE AND APPROPRIATE \$30,000** to be added to the **Heavy Highway Equipment Capital Reserve Fund** previously established. (12/31/2012 Balance - \$19,281.08)

Motion: Greg Corrigan

Second: Fran Chamberlain

8. It was **VOTED TO RAISE AND APPROPRIATE \$6,500** to be added to the existing **Fire Truck Capital Reserve Fund** previously established.  
(12/31/2012 Balance - \$47,509.91)

Motion: John Carpenter

Second: Greg Corriveau

9. It was **VOTED TO RAISE AND APPROPRIATE** the sum of \$4,000 to be added to the **Fire Department Equipment Capital Reserve Fund** previously established. (12/31/2012 Balance - \$3,483.45)

Motion: Greg Corrigan

Second: Stan Judge

10. It was **VOTED TO RAISE AND APPROPRIATE \$20,000** to be added to the **Paving Capital Reserve Fund** previously established. (12/31/2012 Balance - \$9,037.16)

Motion: Greg Corrigan

Second: Stan Judge

11. It was **VOTED TO RAISE AND APPROPRIATE \$4,600** to be added to the existing **Revaluation Capital Reserve Fund** previously established. (12/31/2012 Balance - \$4,613.53)

Motion: Greg Corrigan

Second: Robin Henne

12. It was **VOTED TO RAISE AND APPROPRIATE \$500** to be added to the existing **Peabody Farm Museum Capital Reserve Fund** previously established. (12/31/2012 Balance - \$9,616.28)

Motion: Greg Corrigan

Second: Kate Landry

13. It was **VOTED TO RAISE AND APPROPRIATE \$500** to be added to the existing **Cemetery Equipment Capital Reserve Fund** previously established. (12/31/2012 Balance - \$1,747.34)

Motion: Greg Corrigan

Second John Gralenski

14. It was **VOTED TO RAISE AND APPROPRIATE \$10,000** to be added to the existing **Town Building Capital Reserve Fund** previously established. (12/31/2012 Balance - \$81,894.13)

Motion: John Gralenski

Second: Greg Corrigan

15. It was **VOTED TO RAISE AND APPROPRIATE \$3,000** to be added to the Cemetery Maintenance Capital Reserve Fund previously established. This represents the sum of money received from the sale of cemetery lots in 2012. This sum to come from fund balance (surplus) and no amount to be raised from taxation. (12/31/2012 Balance \$13,180.07)

Motion: John Gralenski

Second: Joyce Scott

16. It was **VOTED TO RAISE AND APPROPRIATE \$500** to be added to the existing **Sand/Gravel Expendable Trust** previously established. (12/31/2011 Balance - \$5,145.00)

Motion: Greg Corrigan

Second: Lucy Evans

17. It was **VOTED TO RAISE AND APPROPRIATE \$10,000** to be added to the existing **General Building Maintenance Expendable Trust Fund** previously established (12/31/2012 Balance - \$\$11,565.08)

Motion: Connie Landry

Second: Mike Scott



18. It was **VOTED TO RAISE AND APPROPRIATE \$1,200** to be added to the existing **Fire Department Mutual Aid Expendable Trust Fund** previously established (12/31/2012 Balance - \$829.18)

Motion: Greg Corrigan

Second: Lucy Evans

19. It was **VOTED TO RAISE AND APPROPRIATE \$7,500** to be added to the existing **Vehicle Maintenance Expendable Trust Fund** previously established (12/31/2012 Balance - \$10,229.13)

Motion Greg Corrigan

Second: Jocelyn Corriveau

Amendment: John Carpenter moved to add \$5000 to the amount proposed bringing the total to \$7,500.

Second: Ray Danforth

The motion to amend passed on a voice vote.

The article as amended passed on a voice vote.

20. It was **VOTED TO AUTHORIZE THE ESTABLISHMENT of an Expendable Trust Fund** pursuant to RSA 31:19a to be known as the **Library Technology Expendable Trust Fund** for the purpose of purchasing new or updating technology for the library and its patrons and **RAISE AND APPROPRIATE \$300** toward this purpose and **APPOINT** the Selectpersons as agents to expend from this fund.

Motion: Greg Corrigan

Second: Dave Landry

21. It was **VOTED TO RAISE AND APPROPRIATE** the sum of \$1,000 for the purpose of **supporting the Family Resource Center @ Gorham. (*By petition*)**

Motion: Ray Danforth

Second: Jocelyn Corriveau

22. It was **VOTED TO RAISE AND APPROPRIATE** the sum of \$1,500 for the purpose of **supporting the Gorham Community Learning Center in Gorham. (*By petition*)**

Motion: Greg Corrigan

Second: Stan Judge

23. It was **VOTED TO AUTHORIZE** the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3.

Motion: John Carpenter

Second: Steve Tassey

24. To **TRANSACTION ANY OTHER BUSINESS** that may legally come before said meeting.

Tommy Hayes was honored for his many years as "Fire Chief!"

Hildy Danforth suggested that people who want to write a petition article get help writing their article.

The polls closed at 9:00 PM and the ballots were counted.

#### Article #1

##### **Selectperson for 3 yrs**

Lucy Evans – 60 votes

Josh Labonville – 1 vote

##### **Auditor for 2 yrs**

Ben Mayerson – 59 votes

##### **Budget Committee for 3 yrs**

John Henne – 59 votes

Randy Stiles – 1 vote

##### **Memorial Forest for 3 yrs**

Michael Ryan – 62 votes

##### **Trustee of Trust Funds for 3 yrs**

Lucinda Bragg – 62 votes

##### **Library Trustee for 3 yrs**

Ben Mayerson – 1 vote

Betty Werner – 3 votes

Bob Pinkham – 1 vote

##### **Cemetery Trustee for 3 yrs**

Ben Mayerson – 1 vote

Jeff Flynn – 1 vote

Robert Waddington – 2 votes

Bev Pinkham – 1 vote

Mary Jo Landry – 1 votes

Respectfully submitted

Debbie Hayes, Town Clerk





# FINANCIAL REPORTS



# SUMMARY INVENTORY OF VALUATION

## MS-1 FORM - SEPTEMBER 2013

### VALUE OF LAND

Current use - 13,616.9 acres	466,223
Discretionary Preservation Easement – 0.4 acres	75
Residential - 1,192.01 acres	13,163,000
Commercial/Industrial Land -269.93acres	1,454,900
<b>Total</b>	<b>\$ 15,084,198</b>

**Exempt/non-taxable land – 15,280.26 acres      \$ 8,563,200**

### VALUE OF BUILDINGS

Residential	24,951,396
Manufactured Housing	633,700
Commercial/Industrial	9,474,000
Discretionary Preservation Easements	13,104
<b>Total</b>	<b>\$35,072,200</b>

**Exempt/nontaxable buildings      \$ 551,500**

### ELECTRIC/GENERATING COMPANIES (Utilities)

Great Lakes Hydro America, LLC	4,227,100
PSNH	865,600
<b>Total</b>	<b>\$ 5,092,700</b>

### GAS, OIL & PIPELINE COMPANIES (Utilities)

Portland Pipeline	6,740,700
Portland Natural Gas	19,712,800
<b>Total</b>	<b>\$ 26,453,500</b>

**TOTAL VALUATION (before exemptions)      \$ 81,702,598**

Disabled Exemption(1)	-15,000
Elderly Exemptions(4)	-80,000
Solar Energy Exemptions(6)	-38,000
<b>NET VALUATION</b>	<b>\$ 81,569,598</b>

**NET VALUATION WITHOUT UTILITIES      \$ 50,023,398**

We certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.  
Selectpersons - Stanley Judge, Lucy Evans, Heidi Behling

# STATEMENT OF APPROPRIATION AND TAXES ASSESSED

## APPROPRIATIONS

### GENERAL GOVERNMENT

Executive	27,825
Election, Reg. & Vital Statistics	9,157
Financial Administration	20,282
Revaluation of Property	7,350
Legal Expense	4,000
Personnel Admin.	51,320
Planning & Zoning	2,800
General Government Buildings	29,700
Cemeteries	4,000
Insurance	11,000
Regional Association	544

### PUBLIC SAFETY

Police Dept.	0
Ambulance	10,849
Fire Dept.	20,800
Fire Warden	2,500
Building Inspection	2,500
Emergency Management	3,650
Dispatch Service	2,644

### HIGHWAY & STREETS

Highways	67,220
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### SANITATION

Solid Waste Disposal	41,100
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### HEALTH

Pest Control	200
Health Agencies	630

### WELFARE

Direct Assistance	5,000
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### CULTURE & RECREATION

Parks & Recreation	3,500
Library	1,150



Memorial Forest	400
<b>CONSERVATION</b>	
Conservation Commission	300
<b>DEBT SERVICE</b>	
Principal - L.T. Bonds & Notes	1
Interest - Long term Bonds & Notes	1
Interest on Tax Anticipation Note	800
<b>CAPITAL OUTLAY – Machinery, Vehicles &amp; Equipment</b>	
Fire Truck	134,000
<b>CAPITAL OUTLAY - Other</b>	
Family Resource Center	1,000
Gorham Community Learning Center	2,000
<b>OPERATING TRANSFERS OUT</b>	
Cemetery Maintenance CR	3,000
Cemetery Equipment CR	500
Heavy Highway Equipment CR	30,000
Fire Truck CR	6,500
Fire Equipment CR	4,000
Paving CR	20,000
Revaluation CR	4,600
Town Building CR	10,000
Peabody Farm CR	500
<b>Expendable Trust</b>	
Fire Dept. Mutual Aid Expendable Trust	1,200
Household Hazardous Waste	0
Town Vehicle Maintenance Expendable Trust	7,500
Police Services Expendable Trust	14,000
Sand/Gravel Expendable Trust	500
General Building Maintenance Expendable Trust	10,000
Library Technology Expendable Trust	300
<b>TOTAL</b>	<b>\$ 580,359</b>

## **SOURCES OF REVENUE**

### **TAXES**

Land Use Change Tax	0
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Yield Taxes	78
Payment in Lieu of Taxes	39,432
Interest and Penalties on Taxes	4,800
Excavation Tax	30

#### **LICENSES, PERMITS AND FEES**

Business Licenses and Permits	105
Motor Vehicle Permit Fees	63,000
Building Permits	700
Other Permits, Licenses & Fees	900

#### **FROM STATE**

Shared Revenue & Room	0
Room & Meals	16,557
Highway Block Grant	12,754
Other - RR Tax	2,084

#### **CHARGES FOR SERVICES**

Landfill - Sale recyclables & PAYT	6,300
Other Charges - Plowing, Burial Fees	950

#### **MISCELLANEOUS REVENUES**

Sale of Municipal Property	0
Interest on Investments	160
Other - Dividends, Insurance Reimb, grant, etc.	6,000

#### **INTERFUND OPERATING TRANSFERS IN**

Capital Reserve Funds	54,000
Cemetery Trust Funds	100

#### **OTHER FINANCING SOURCES**

Proceeds from Long-term note	80,000
Taken from surplus to reduce taxes	15,000
Voted from surplus to Cemetery Maintenance CR	3,000

<b>TOTAL</b>	<b>\$ 305,950</b>
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#### **TAX RATE COMPUTATION**

Total Town Appropriations	580,359
Less: Revenues	305,950
Less: Shared Revenue	0

Add: Overlay	5,765
War Services Credits	3,900
Net Town Appropriation	284,074
Net Local Regional School Tax Assessment	433,525
State Education Tax Assessment	125,172
Net County Tax Assessment	325,563
Total of Town, School & County	\$1,168,334
Less: War Service Credit	-3,900

Property Taxes to be raised \$1,164,424

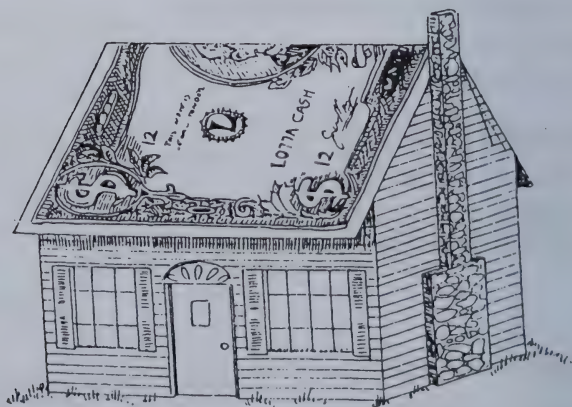
Net Assessed Valuation \$81,569,598  
Assessed Valuation- no utilities \$50,023,398

The tax rate breaks down as follows:

<b>Town:</b>	<b>\$ 3.49 per \$ 1,000</b>
<b>Local School:</b>	<b>\$ 5.31 per \$ 1,000</b>
<b>State School:</b>	<b>\$ 2.50 per \$ 1,000</b>
<b>County:</b>	<b>\$ 3.99 per \$ 1,000</b>

**Total** **\$ 15.29 per \$ 1,000**

Note: Shelburne's equalized valuation ratio for 2013 was 100%





# COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Title of Appropriation	Amount of Appropriation	Expenditures	Unexpended Balances	Overdrafts
Executive	\$ 27,825.00	\$ 26,208.47	\$ 1,616.53	\$ 0.00
Elec., Reg. & V. Stat.	9,157.00	7,007.66	2,149.34	0.00
Financial Admin.	20,282.00	20,570.97	0.00	288.97
Legal Expense	4,000.00	1,300.97	2,699.03	0.00
Revaluation of Property	7,350.00	7,356.00	0.00	6.00
Employee Benefits	51,320.00	50,937.59	382.41	0.00
Planning & Zoning	2,800.00	886.07	1,913.93	0.00
General Government Buildings	29,700.00	35,427.52	0.00	5,727.52
Cemeteries	4,000.00	2,223.95	1,776.05	0.00
Insurance	11,000.00	6,756.19	4,243.81	0.00
Regional Association	544.00	543.25	0.75	0.00
Police	0.00	0.00	0.00	0.00
Ambulance	10,849.00	10,844.08	4.92	0.00
Fire	20,800.00	24,221.76	0.00	3,421.76
Fire Warden	2,500.00	1,013.79	1,486.21	0.00
Building Inspection	2,500.00	865.00	1,635.00	0.00
Emergency Management	3,650.00	1,840.82	1,809.18	0.00
Dispatch	2,680.00	2,679.37	0.63	0.00
Highway	67,220.00	65,462.69	1,757.31	0.00
Solid Waste Disposal	41,100.00	33,498.81	7,601.19	0.00
Health Agencies	630.00	379.00	251.00	0.00
Animal Control	200.00	0.00	200.00	0.00
Welfare	5,000.00	300.00	4,700.00	0.00
Parks & Recreation	3,500.00	2,332.48	1,167.52	0.00
Library	1,150.00	1,150.00	0.00	0.00
Memorial Forest	400.00	440.00	0.00	40.00
Conservation Commission	300.00	300.00	0.00	0.00
Principal - Long Term Note	1.00	10,000.00	0.00	9,999.00
Interest - Long Term Note	1.00	272.04	0.00	271.04
Interest - Tax Anticipation Note	800.00	0.00	800.00	0.00
Fire Truck	134,000.00	134,000.00	0.00	0.00
Family Resource Center	1,000.00	1,000.00	0.00	0.00
Gorham Community Learning Ctr.	1,500.00	1,500.00	0.00	0.00
To Capital Reserve Funds	79,100.00	79,100.00	0.00	0.00
To Expendable Trust Fund	33,500.00	33,500.00	0.00	0.00
<b>TOTAL</b>	<b>580,359.00</b>	<b>563,918.48</b>	<b>36,194.81</b>	<b>19,754.29</b>

## TOWN CLERKS REPORT

Motor Vehicle Fees	63,240.00
Auto Titles	190.00
Auto Transfers	185.00
Town Clerk fees	605.00
Birth Certificates	30.00
Death certificates	55.00
Dog Licenses	572.50
Dog Fines	31.00
Returned check fees	50.00
Checklist copies	150.00
UCCs	165.00
<b>Total</b>	<b>\$ 65,273.50</b>

Debbie Hayes, Town Clerk

## SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	247,600.00
Contents	50,000.00
Library	25,000.00
Fire Dept. Land, Building	62,800.00
Equipment	150,000.00
Highway Dept. Land, Buildings	62,800.00
Equipment	251,248.00
Materials & Supplies	4,000.00
Chester C. Hayes Memorial Park	75,100.00
Park Pavilion, etc.	10,600.00
Town Memorial Forest & Evans Cemetery	126,900.00
Property - 2 lots	97,800.00
Wheeler & Leadmine Cemeteries	85,500.00
Peabody House & Land	127,700.00
Contents	10,000.00
Landfill Buildings	168,000.00
Equipment	0.00
Town Landfill Site	112,900.00
<b>Total</b>	<b>\$1,667,948.00</b>

## TOWN OFFICERS SALARIES

<u>OFFICE</u>	<u>2013</u>	<u>2014</u>
Selectpersons(3)	\$1,500	\$1,500
Town Clerk	\$11.00/hr	\$11.00/hr
Deputy Town Clerk	\$80	\$80
Moderator	\$80/election	\$80/election
Supervisors of Checklist(3)	\$10/sitting + \$60/election	\$10/sitting + \$60/election
Ballot Clerks(2)	\$40/election	\$40/election
Treasurer	\$1,000	\$1,000
Deputy Treasurer	\$80	\$80
Tax Collector	\$3,200 + training	\$3,200 + training
Deputy Tax Coll.	\$80	\$80
Auditor	\$800	\$800
Trustees of Trust Funds(3)	2@ \$100, 1@ \$40	2@ \$100, 1 @ \$40
Building Inspector	\$200 +fees	\$200+ fees
Librarian	\$300	\$300





**TAX COLLECTOR'S REPORT**  
**Summary of Tax Accounts**  
**Fiscal Year Ended December 31, 2013**

**DEBITS**

**UNCOLLECTED AT THE BEGINNING OF THE YEAR**

	<b>2013</b>	<b>2012</b>	<b>2011+</b>
Property Taxes:		28,759.49	0.00
Excavation Tax:		0.00	0.00
Land Use Change		1,729.17	0.00
Yield		0.00	0.00
Prior Years' Credit	(32.90)		
This Year New Credits	(1,898.95)		

**TAXES COMMITTED DURING THIS FISCAL YEAR**

Property Taxes:	1,164,566.00	0.00
L U Change Tax:	0.00	0.00
Yield Taxes:	78.19	0.00
Excavation Tax:	30.12	0.00

**OVERPAYMENT REFUNDS**

Credits Refunded	1,893.00	0.00	0.00
Interest -Late Tax	401.29	1,994.95	0.00
<b>TOTAL DEBITS:</b>	<b>\$1,165,036.75</b>	<b>32,483.61</b>	<b>0.00</b>

**CREDITS**

**REMITTED TO TREASURER DURING THIS FISCAL YEAR**

	<b>2013</b>	<b>2012</b>	<b>2011+</b>
Property Taxes	1,142,939.65	19,992.97	0.00
LU Change	0.00	0.00	0.00
Yield Taxes:	78.19	0.00	0.00
Interest/Penalties:	401.29	1,994.95	0.00
Excavation Tax:	30.12	0.00	0.00
Conversion to Lien:	0.00	10,495.69	0.00
Prior yr Overpay Assign (32.90)		0.00	0.00

**ABATEMENTS MADE DURING THIS FISCAL YEAR**

Property Taxes:	97.00	0.00	0.00
Yield Tax	0.00	0.00	0.00

## UNCOLLECTED AT THE END OF THE FISCAL YEAR

Property Taxes:	21,529.35	0.00	0.00
LU Change Taxes	0.00	0.00	0.00
Yield Taxes	0.00	0.00	0.00
P. Tax Credit Bal	(5.95)	0.00	0.00

**TOTAL CREDITS: \$1,165,036.75 32,483.61 0.00**

## DEBITS

### UNREDEEMED & EXECUTED LIENS

	2013	2012	2011	2010+
Unredeemed:	0.00	0.00	9,211.73	3,702.27
Liens Executed:	0.00	11,686.47	0.00	0.00
Unredeemed Elderly	0.00	0.00	0.00	0.00
Elderly Liens Execut	0.00	0.00	0.00	0.00
Interests & Costs Collected	0.00	220.19	1,040.86	1,135.50

## TOTAL

**LIEN DEBITS: 0.00 11,906.66 10,252.59 4,837.77**

## CREDITS

### REMITTED TO TREASURER DURING THIS FISCAL YEAR

	2012	2011	2010	2009+
Redemptions:	0.00	8,625.49	7,380.58	3,702.27
Interest./Costs:	0.00	220.19	1,040.86	1,135.50
Abatements:	0.00	0.00	0.00	0.00
Liens Deeded:	0.00	0.00	0.00	0.00

**Bal - Year End: 0.00 3,060.98 1,831.15 0.00**

## TOTAL

**LIEN CREDITS: 0.00 11,906.66 10,252.59 4,837.77**



If anyone is having problems paying their taxes. Please call for more information on exemptions and credits that are available.

It should be noted that the date to apply for any exemption is April 15<sup>th</sup>.

Debbie Hayes, Tax Collector

## **TREASURER'S REPORT**

### **Checking Account**

<b>Opening Balance 1/1/13</b>	<b>\$59,334.35</b>
Revenues	1,440,055.14
Transfers from other accounts	470,373.77
Expenditures	(1,578,170.98)
Transfers to other accounts	(264,052.62)
<b>Balance 12/31/13</b>	<b>\$127,539.66</b>

### **Conservation Commission Savings Account**

<b>Opening Balance 1/1/13</b>	<b>\$4,751.29</b>
Interest earned	4.75
Transfer from other accounts	0.00
<b>Balance 12/31/13</b>	<b>\$ 4,756.04</b>

### **Money Market – Northway Bank**

<b>Opening Balance 1/1/13</b>	<b>\$147,872.33</b>
Revenues	199,953.90
Transfer from other accounts	188,000.00
Interest earned	97.00
Transfer to other accounts	(392,755.89)
<b>Balance 12/31/13</b>	<b>\$143,167.24</b>

### **NH Public Deposit Investment Pool**

<b>Opening Balance 1/1/13</b>	<b>\$26,700.80</b>
Transfer from other accounts	182,879.09
Interest earned	6.15
Transfer to other accounts	(190,217.88)
<b>Balance 12/31/13</b>	<b>\$19,368.16</b>

### **Money Market Account – Laconia Bank**

<b>Opening Balance 1/1/13</b>	<b>\$6,246.39</b>
Interest earned	1.86
<b>Balance 12/31/13</b>	<b>\$ 6,248.22</b>



## Land Use Change Account

Opening Balance 1/1/13	\$173.73
Revenues	257.37
Interest Earned	.41
Transfer to other accounts	0.00
Balance 12/31/13	\$ 431.51

## Landfill Fees Account

Opening Balance 1/1/13	\$7,405.85
Revenues	1,671.25
Transfer from other accounts	0.00
Interest Earned	7.57
Transfer to other accounts	0.00
Balance 12/31/13	\$9,084.67

## Town Forest Account

Opening Balance 1/1/13	4,003.12
Interest earned	4.00
Transfer to other accounts	0.00
Balance 12/31/13	\$ 4,007.12

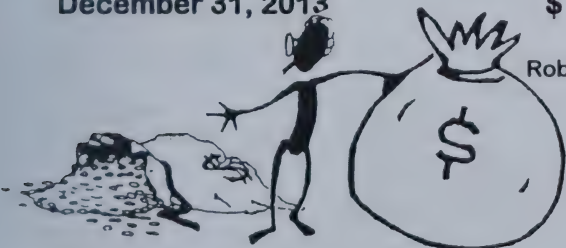
## Parks & Recreation Account

Opening Balance 1/1/13	0.00
Revenues	3,878.89
Interest Earned	.68
Transfers to other Accounts	0.00
Balance 12/31/13	3,879.57

Total all funds on hand  
December 31, 2013

\$ 318,482.19

Robert F. Pinkham, Treasurer



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**BALANCE SHEET - DECEMBER 31, 2013**

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**ASSETS****CASH**

General Fund	127,539.66
Northway Money Market	143,167.24
Laconia Money Market Fund	6,248.22
Invest. Pool	19,368.16

**Cap. Res. Funds**

H Highway	9,671.82
Paving	29,040.77
Revaluation	9,215.09
Cemetery. Maint	16,186.04
Peabody Museum	10,120.28
Cemetery Equip	547.34
Town Building	91,927.66
Fire Equip	535.30
Fire Truck	<u>9,024.61</u>

176,268.91

Cemetery Trust Funds	19,682.70
Wheeler Cemetery Trust Fund	2,244.15
Fire Mutual Aid Expend Trust	1,536.87
Household Hazardous Waste Expend Trust	486.97
Vehicle Maintenance Expend Trust	11,149.28
Sand Gravel Expend Trust	5,643.89
Buildings Maintenance Expend Trust	14,461.58
Police Services Exp Trust Fd	14,000.00
Library Tech Exp Trust Fd	300.00

**Funds with Dept.****Library**

Cking	3,278.56
CD	<u>2,594.23</u>

6,172.79

Cons. Comm.	4,756.04
Land Use Change	431.51
Town Forest	4,007.12
Ldfill Fees	9,084.67
Parks & Recreation	3,879.57

287,331.70

**ACCOUNTS RECEIVABLE**

Town Clerk	141.00
State of NH	511.07
Insurance - Fire	18,895.45
Sand & Gravel CR	4,072.50
Returned check Fees	50.00

**Uncollected taxes**

Property - 13	28,848.82
Tax Liens	5,765.49

51,284.33

**TOWN PROPERTY**

Land & Buildings	1,167,100.00
Equipment	496,898.00
Inv. & Supplies	<u>4,000.00</u>

1,667,948**TOTAL ASSETS****\$2,289,661.60**

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**BALANCE SHEET - DECEMBER 31, 2013****LIABILITIES & NET WORTH****ACCOUNTS PAYABLE**

School Distr.	88,697.00
NH Retire System	1,400.50
IRS	1,232.63
Town of Gorham - Dispatch	669.91
Leon Costello Co.	60.00
R. Chapman Scrap Metal	950.00
Avitar	1,132.00
AVRRDD Mt. Carberry Ldf	574.86
Upton & Hatfield, LLP	300.97
Due to Conservation Acct	115.00
Property Liability Trust	35.42
Gorham Hardware	51.84
Treas. State of NH - Vit. Rcds	16.00
Lakes Region Fire App	7,106.62
Construx	12,000.00
Treas. State of NH - fuel	<u>321.63</u>

114,664.38  
38,580.75

**OVERLAY****MONIES ENCUMBERED FOR DEPARTMENTS**

Meadows Bridge	300.00
Tax overpayments	5.95
Insurance Money	25,381.89
Municipal Agent Money	1,100.00
Master Plan	2,000.00
Due IRS & Retire - Employee share	3,773.65

**CR FUNDS**

H Highway	9,671.82
Paving	29,040.77
Revaluation	9,215.09
Cem. Maint.	16,186.04
Peabody Farm	10,120.28
Cem. Equip.	547.34
Town Bldg	91,927.66
Fire Equip	535.30
Fire Truck	<u>9,024.61</u>

176,268.91  
19,682.70  
2,244.15

**CEMETERY TRUST FUNDS****WHEELER TRUST FUND****EXPENDABLE TRUST FUNDS**

Fire Mutual Aid	829.18
HH Waste	801.56
Vehicle Maint	10,229.13
Sand/Gravel	5,145.00
Bldg Maint.	11,565.08
Polices Services Exp Trust Fd	14,000.00
Library Tech Exp Trust Fd	300.00

**REVOLVING FUNDS**

Library	6,172.79
Cons. Comm.	4,756.04
Land Use Change	431.51
Town Forest	4,007.12
Parks & Rec	3,879.57
Ldfill Fees	<u>9,084.67</u>

28,331.70  
1,667,948  
181,797.99  
2,289,661.60

**NET WORTH****SURPLUS****TOTAL LIABILITIES & NET WORTH**



## SUMMARY OF REVENUE

Revenue from Tax Collector	1,198,014.49*
Revenue from Town Clerk	65,273.50
From State and Federal Government	73,293.78
From Local Sources	10,076.25
Long-term Note Proceeds	65,000.00
Miscellaneous	233,261.23
From CR & Trusts	107,879.09



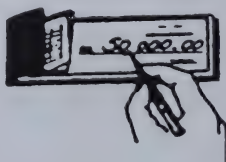
### TOTAL REVENUES

**\$ 1,752,798.34**

*\*Does not includes \$5.66 that was deposited in January but was for 2013*

## SUMMARY OF EXPENDITURES

General Government	157,110.26
Public Safety	40,251.76
Highway Department	65,246.25
Sanitation	32,574.05
Health/Welfare	679.00
Culture & Recreation	3,922.48
Conservation Commission	185.00
Debt Service	10,272.02
Payment to Capital Reserve	79,100.00
Payment to Expendable Trust	33,500.00
County Budget	325,563.00
School District	569,691.00
Tax Lien	11,686.47
Encumbered Money	10,570.50
Family Resource Center	1,000.00
Gorham Community Learning Center	1,500.00
Miscellaneous	347,919.19
<b>TOTAL</b>	<b>\$ 1,690,770.98</b>



## DETAILED STATEMENT OF REVENUES

### TAX COLLECTOR

Property Taxes	1,162,903.44
Property Taxes – overpayments	5.95
Property Taxes – pre-payments	0.00
Interest-property taxes	2,396.21
Excavation Tax	30.12
Yield Taxes	78.19
Land Use Change Tax	0.00
Interest – Land Use Change	0.00
Interest – Yield Tax	0.00
Tax Sale Redemption	19,708.34
Conversion to lien	10,495.69
Interest-tax lien	<u>2,396.55</u>

*\*Accts Receivable \$50.00*

***1,198,014.49\****

*\*Does not includes \$5.66 that was deposited in January but was for 2013*

### TOWN CLERK

Motor Vehicle Registration	63,240.00
Motor Vehicle Titles	190.00
Motor Vehicle Transfers	185.00
Motor Vehicle – Clerk Fees	605.00
Checklist copies	150.00
Dog Licenses	572.50
Dog fines	31.00
Vital Statistics	85.00
Charge for Bad checks	50.00
UCC'S	<u>165.00</u>

*\*Accts Receivable \$141.00*

***65,273.50***

### STATE OF NH & FEDERAL GOVERNMENT

NH Highway Block Grant	12,720.32
Meals & Room Tax	16,557.06
Railroad Tax	2,084.40
Emergency Management LOEP Grant	2,500.00
Fed Forest	<u>39,432.00</u>
	<b><i>73,293.78</i></b>

**FEES AND PERMITS**

Building Permits	540.00
Pistol Permits*	130.00
Planning Board	<u>150.00</u>
<i>*Accts Receivable- \$10.00</i>	<b>820.00</b>

**CHARGE FOR SERVICES**

Snow Plowing & Sanding	360.00
Burial Fees	<u>650.00</u>
	<b>1,010.00</b>

**INCOME FROM DEPARTMENTS**

Garbage Bags	6,600.00
Transfer Station Fees (Transfer to Ldfill Fees Acct)	770.25
Recycling Income (Transfer to Ldfill Fee Acct )	<u>876.00</u>
	<b>8,246.25</b>

**INTEREST**

All Accounts	<b>174.08</b>
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**MISCELLANEOUS**

Copy Fees	35.00
Federal Road Tax – reimbursed	873.90
NH Road Tax –r eimbursed	647.28
Health Trust – surplus returned	3,301.79
Return of Fire Truck Deposit	3,000.00
Sale of Town Property ( Fire Truck)	2,000.00
Insurance reimb. – Trans Fire & Hazelton Fence	216,850.90
Dig 1 –test pit	75.00
PIBd & ZBA costs reimbursed	491.00
J. Carpenter & D. Hayes – purchase paper	15.00
State of NH – reimb.. ½ Fire Warden Training	154.05
State of NH – reimb. radio programing	222.50
Ken Simonoko – witness fee	20.00
K& T Fire Trucks – reimb. Freightliner repairs	1,371.04
FSOR Funds turned over – transfer to new Acct	3,878.89
Dime A Time Credits	0.80
Donations for Town Hall use	<u>150.00</u>
<i>Accts Receivable \$19,406.52</i>	<b>233,087.15</b>

**INTERFUND OPERATING TRANSFERS IN**

Withdraw Trust funds*	93,134.58
Withdraw from Capital Reserve Funds*	<u>14,744.51</u>



<i>Accts receivable \$4,072.50</i>	<b>107,879.09</b>
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*\*This was done as a transfer between accounts in the Investment pool and does not show in the checkbook income.*

## **OTHER FINANCING SOURCES**

Long-term Loan Proceeds	<b>\$65,000.00</b>
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<b>TOTAL RECEIPTS ALL SOURCES</b>	<b><u>\$1,752,798.34</u></b>
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## **DETAILED SCHEDULE OF EXPENDITURES**

### ***GENERAL GOVERNMENT***

#### **EXECUTIVE – 4130**

##### Ads

The Daily Sun	695.00
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##### Dues & Publications

NE Resource Recovery Association	18.60
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NH Municipal Association	619.40
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NH Association of Assessing Officials	20.00
---------------------------------------	-------

NH Municipal Manager Association	50.00
----------------------------------	-------

Lexis Nexus Matthew Bender Co., Inc.	<u>433.01</u>
--------------------------------------	---------------

1,141.01

##### Postage

374.69

##### Repairs

Lyndonville Office Supply - copier contract	325.00
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##### Salaries

Selectmen, Moderator, Adm. Assistant.	21,820.52
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##### Supplies

Staples, various supplies	156.89
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Heidi Behling, reimb. expense	29.52
-------------------------------	-------

McAfee	<u>79.99</u>
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266.40

##### Miscellaneous

Avitar Associates, tax map	80.00
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Seventh Street Graphics, town report	409.00
--------------------------------------	--------

North Country Elderly Programs	400.00
--------------------------------	--------

Corrigan Screen Printing	47.85
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Treas., State of NH – renew Justice of Peace	75.00
Berlin City Bank, safe deposit box	55.00
	<hr/> 1,066.85

**TOTAL** **\$ 25,689.47**  
*Accounts Payable of \$ 519.00*

## **ELECTION, REGISTRATION & VITAL STATISTICS - 4140**

### Ads

The Daily Sun	420.00
Conferences & Meetings	105.00

### Dues & Publications

NE Assn of City & Town Clerks	40.00
NH City & Town Clerks' Association	20.00
	<hr/> 60.00

### Remit Dog License Fees to State

Treasurer, State Of NH (09 & 10 fees)	205.50
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<u>Mileage</u>	31.95
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<u>Postage</u>	27.40
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### Salaries

Wages, town clerk, dep. town clerk, election offcls	4,877.38
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### Supplies

Primedia Price Digests, motor vehicle books	93.00
McAfee, renewal	79.99
IDS, dog tags	70.44
	<hr/> 243.43

### Vital Record Fees

Treasurer, State of NH	39.00
------------------------	-------

### Other

Avitar, software support	982.00
--------------------------	--------

**TOTAL** **\$ 6,991.66**  
*Acct's payable \$16.00*

## **FINANCIAL ADMINISTRATION - 4150**

### Ads

The Daily Sun	60.00
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### Conferences & Meetings

NHGFOA Conference, Bob	50.00
3 Tax Collector's Conference - Debbie	166.00
LGC – Budget Conference – Jo, Bob & John H	225.00
	<hr/> 441.00

<u>Deeds</u>	
Registry of Deeds record tax liens & tax redemp.	66.94
<u>Dues &amp; Publications</u>	
NH Tax Collector's Association.	40.00
NH GFOA, Jo Carpenter & Bob Pinkham	<u>50.00</u>
	90.00
<u>Forester</u>	
Haven Neal Forestry Services	260.00
<u>Mileage</u>	
Robert Pinkham	31.50
Debbie Hayes	83.52
Jo Carpenter	<u>28.35</u>
	143.37
<u>Postage</u>	
Postmaster, Gorham, NH	471.16
Kim Landry, lien cert. letter	81.10
Jo Carpenter	<u>1.92</u>
	554.18
<u>Salaries</u>	
Wages - Tax Collector, & Deputy, Adm Asst,	15,797.83
Treasurer & Deputy, Auditors, Trustees of Trust Funds	
<u>Software Support</u>	
Avitar Associates	2,232.00
<u>Supplies</u>	
Intuit, payroll service	429.00
Staples	235.47
HR Direct, labor posters	64.99
Robert Pinkham, reimb. expense -	11.79
NH Poster Compliance	69.00
Avitar, tax bills	69.07
Deluxe, deposit slips	<u>46.33</u>
	925.65
<b>TOTAL</b>	<b>20,570.97</b>
<b>REVALUATION OF PROPERTY - 4152</b>	
Avitar	<b>6,743.00</b>
<i>Accts Payable of \$613.00</i>	



**LEGAL EXPENSES - 4153**

Waystack Frizzell	220.00
Upton & Hatfield	780.44

**TOTAL** **1,000.44**

*Accts Payable of \$300.97*

**PERSONNEL ADMINISTRATION - 4155**

Social Security & Medicare - town's share	8,191.00
NH Unemployment Comp.	500.00
LGC HealthTrust - Dental	1,377.65
LGC HealthTrust - Health	29,198.92
LGC HealthTrust - S.T. Disability	616.72
LGC HealthTrust - L.T. Disability	720.38
NH Retirement System	7,547.80
LRG Healthcare	152.00

**TOTAL** **48,304.47**

*Accounts Payable of \$ 2,633.12*

**PLANNING & ZONING - 4191**Ads

The Daily Sun	328.00
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Postage

Postmaster, Gorham, NH	42.77
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Salaries

Wages - Secretary	499.30
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Supplies

North Country Council, land use book	16.00
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**TOTAL** **886.07**

**GENERAL GOVERNMENT BUILDINGS - 4194**Salaries

Wages, janitor, Public Works Foreman & Helper	14,056.94
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Supplies

Jo Carpenter, reimb. wreath & lights	53.97
NES Fire & Safety, test & replace fire extinguishers	77.00
Hannaford Supermarket, cleaning supplies	30.22
WalMart, potting soil & supplies	78.39
White Mountain Lumber, grade stakes	12.50
Mountain Greenery, flowers	52.46

Priscilla Meyers, reimb. expense - supplies	53.04
Gorham Hardware	56.68
Sanel Auto Parts, supplies	14.08
Aubuchon Hardware	<u>44.62</u>
	472.96

#### Repairs

Presby Steel, new floor grates	156.00
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#### Utilities & Fuel

PSNH, electric bills	4,823.41
Munce's Superior, heating oil	9,218.85
Irving Energy, Heating oil	2,766.08
Gorham Oil, heating oil & propane	963.67
Treas. State of NH, boiler tests	100.00
FairPoint Communications	415.94
Time Warner Cable	<u>2,401.75</u>
	20,689.70

<b>TOTAL</b>	<b>35,375.60</b>
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*Acct's Payable of \$51.84*

### **CEMETERIES - 4195**

#### Fuel

NH DOT	354.50
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#### Salaries

Wages	1,837.35
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#### Supplies

Sanel Auto Parts, glue	20.34
Gorham Hardware, bug spray	<u>11.76</u>
	32.10

<b>TOTAL</b>	<b>2,223.95</b>
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### **INSURANCE - 4196**

Workers Compensation ,return of surplus covered	0.00
NHMA Property Liability Ins.	6,720.77

<b>TOTAL</b>	<b>6,720.77</b>
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*Accts Payable of \$35.42*

### **REGIONAL ASSOCIATION - 4197**

North Country Council, dues	543.25
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## ***PUBLIC SAFETY***

<b>POLICE – 4210</b>	<b>0.00</b>
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### **AMBULANCE - 4215**

Town of Gorham	<b>10,844.08</b>
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### **FIRE DEPARTMENT - 4220**

#### Dues & Publications

NH Assn of Fire Chiefs	105.00
NH Retirement System	78.00
NFPA, dues for 2 yrs	300.00
IFSTA	86.44
NH State Firemen's Assoc.	<u>200.00</u>
	769.44

#### Fuel

NH DOT, gasoline	1,156.99
Munce's Superior, diesel	<u>1,500.00</u>
	2,656.99

#### Mileage

Tom Hayes	59.40
Bill Davenport	23.85
Bob Langlands	<u>246.60</u>
	329.85

#### Mutual Aid

Northern NH Mutual Aid(includes HazMat team)	500.00
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#### Salaries

Fires	555.58
Training - Local	5,752.63
Forest Fire Training	0.00
Forest Fires	0.00
Certified Training	716.65
Accidents	1,675.64
Ambulance Calls	0.00
Inspections	0.00
Rescues	0.00
Repair	22.00
Clerical	0.00
Meetings	76.80
Mutual Aid	1,090.01
Flood	0.00



Traffic Control	86.25
Grant	0.00
Fuel spills	0.00
Chief Stipend	2,500.00
Other	<u>462.85</u>
	12,938.41

#### Repair

Town of Gorham, repeater repairs	265.91
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#### State Inspections

Gorham Spring & Radiator	200.00
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#### Supplies

Town of Gorham, reimb. NFPA book	61.45
Gorham Hardware	25.24
Bergeron Protective Clothing, boots	1,126.82
NH DMV, temp plates & new plates	18.00
Valley Creek Eatery, lunch for training exercise	50.09
NES Fire & Safety	158.00
Ossipee Mountain Electronics	2,442.00
Nate Emery, office supplies & soda & chips	94.46
Pete Genna, printing supplies	32.97
Bob Langlands, reimb. expense	19.97
Corrigan Screen Printing, tee shirts	75.00
Fire Programs, renewal	891.00
W.S. Darley, safety vests	191.06
Seventh Street Graphics, lettering	249.00
Bond Auto Parts	<u>582.68</u>
	6,017.74

<b>TOTAL</b>	<b>23,678.34</b>
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*Acct's Payable of \$271.71*

#### **FIRE WARDEN**

##### Mileage

Bill Davenport	41.81
Pete Genna	37.29
Bob Langlands	1.13
Jason Connolly	5.65
Kevin Daniels	<u>4.52</u>
	90.40

Salaries

Fire Warden Training & 2 Forest Fires 898.09

Vehicle Use

Art Marchand 25.30

**TOTAL 1,013.79**

**BUILDING INSPECTION – 4240**Dues & Publications

International Code Council 125.00

Salaries

Building Inspector, salary 200.00

Building Inspector, salary from fees 540.00

740.00

**TOTAL 865.00**

**DISPATCH SERVICE - 4250**

Town of Gorham 2,009.73

*Accts Payable of \$669.71*

**EMERGENCY MANAGEMENT – 4290**Fast Squad

Wages for calls 0.00

Airgas East, lease & oxygen 156.00

Gorham EMS 435.00

LifeSavers, Inc. 315.90

906.90

Salaries 75.75

Supplies

Ossipee Mountain Electronics 392.25

Other

American Red Cross 200.00

Town of Gorham, repeater repairs 265.92

465.92

**TOTAL 1,840.82**

## ***HIGHWAYS & STREETS***

### **HIGHWAY DEPARTMENT - 4312**

<u>Cell phone</u>	
U.S. Cellular	700.40
<u>Dues &amp; Publication</u>	25.00
<u>Fuel</u>	
NHDOT, Gas	959.52
Munce's Superior, diesel	<u>17,650.67</u>
	18,610.19
<u>Repairs</u>	
Howard Fairfield, Inc.	502.80
VIP Parts Tires & Service	1,203.02
Berlin City auto Group	238.18
Leon Costello Co.	28.00
Gorham Spring & Radiator	899.00
Labonville	134.38
McDevitt Truck	<u>203.35</u>
	3,208.73
<u>Salaries</u>	
Wages - Highway Dept.	37,527.39
<u>State Inspection</u>	
Gorham Spring & Radiator	40.00
McDevitt Truck	<u>65.00</u>
	105.00
<u>Supplies</u>	
Howard Fairfield, Inc	389.36
Sanel Auto Parts	1,750.55
Ken Simonoko, reimb. expense	35.98
NHDMV	8.00
NES Fire & Safety	30.00
Cargill Salt, salt	1,690.02
Ossipee Mtn Electronics	510.75
Gorham Hardware	11.90
White Mountain Lumber	<u>25.48</u>
	4,452.04
<u>Other</u>	
Landscaping by Stiles	617.50
<b>TOTAL</b>	<b>65,246.25</b>

*Accts Payable of \$ 216.64*

## ***SANITATION***

### **SOLID WASTE DISPOSAL – 4324**

#### Mt. Carberry Fees

AVRRDD Mount Carberry Landfill 5,233.37

#### Salaries

Wages - Transfer Station 12,706.99

#### Septage Fee

Town of Gorham 500.00

#### Supplies

Rob Bolash Custom Builder, container covers(2) 1250.00

NRRA, shrink wrap 15.00

1,265.00

#### Disposal Fees

Chapman Scrap Metal 3,300.00

TMC Environmental 1,640.00

Northeast Recycle Resources Assoc. 3,158.50

8,098.50

#### Other

Treasurer, State of NH, licenses 100.00

Sevee & Maher Engineers 4,570.19

4,670.19

### **TOTAL**

32,474.05

*Accts Payable of \$ 1,324.86*

## ***HEALTH/WELFARE***

PEST CONTROL – 4414 0.00

### **HEALTH AGENCIES - 4415**

Northern Human Services 379.00

### **WELFARE - 4442**

Tri-County CAP 300.00

## ***CULTURE & RECREATION***

### **PARKS & RECREATION - 4520**



<u>Gasoline</u>	
NHDOT	469.56
<u>Salaries</u>	
Wages, Park Department	862.92
<u>Other</u>	
Town of Gorham - recreation fee	1,000.00
<b>TOTAL</b>	<b>2,332.48</b>

#### **LIBRARY - 4550**

<u>Salaries</u>	
Wages - Librarian	300.00
<u>Other</u>	
Library Appropriation	850.00
<b>TOTAL</b>	<b>1,150.00</b>

#### **MEMORIAL FOREST - 4590**

<u>Salaries</u>	
Wages	440.00
<b>TOTAL</b>	<b>440.00</b>

### ***CONSERVATION***

#### **CONSERVATION COMMISSION - 4611**

<u>Dues &amp; Publications</u>	
NH Assoc. of Cons. Comm. - dues	185.00
<b>TOTAL</b>	<b>185.00</b>

*Balance of appropriation- \$115.00 transferred to CC Savings Acct*

### ***DEBT SERVICE***

PRINCIPAL LONG TERM NOTE – 4711	10,000.00
INTEREST LONG TERM NOTE – 4721	272.02
INTERST TANS	0.00

### ***CAPITAL OUTLAY***

**CAPITAL OUTLAY - MACHINERY, VEHICLES & EQUIP. -**

<b>TOTAL</b>	<b>0.00</b>
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**CAPITAL OUTLAY - BUILDINGS - 4903**

<b>TOTAL</b>	<b>0.00</b>
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**CAPITAL OUTLAY - OTHER IMPROVEMENTS - 4909**

Family Resource Center	1,000.00
Gorham Community Learning Center	1,500.00

<b>TOTAL</b>	<b>2,500.00</b>
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***OPERATING TRANSFERS OUT*****TRANSFER TO CAPITAL RESERVE FUND - 4915**

Cemetery Equipment CR	500.00
Fire Equipment Cr	4,000.00
Heavy Highway CR	30,000.00
Town Bldg	10,000.00
Paving	20,000.00
Peabody Farm	500.00
Revaluation	4,600.00
Fire Truck CR	6,500.00
Cemetery Maintenance Cr	3,000.00

<b>TOTAL</b>	<b>79,100.00</b>
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This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

**TRANSFER TO EXPENDABLE TRUST**

Fire Mutual Aid Expendable Trust	1,200.00
Town Vehicle Maintenance Expendable Trust	7,500.00
Sand/Gravel Expendable Trust	500.00
Household Hazardous Waste Expendable Trust	0.00
Buildings Maintenance Expendable Trust	10,000.00
Library Technology Expendable Trust	300.00
Police Services Expendable Trust	14,000.00

<b>TOTAL</b>	<b>33,500.00</b>
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This was done as a transfer between accounts in the

Investment Pool and does not show in the checkbook expenditures.

### **TAX LIEN**

Debbie Hayes, Tax Collector	11,686.47
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### **COUNTY TAX - 4931**

Treasurer Coos County	325,563.00
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### **SCHOOL DISTRICT - 4933**

GRS Co-op School District	569,691.00
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*Accts Payable of \$99,691.00*

### **ENCUMBERED MONEY**

NH Retirement System	815.94
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IRS	1,244.67
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Avitar	612.50
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Upton & Hatfield	227.11
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Horizons Engineers	617.50
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Morrison & Sylvester	227.50
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Town of Gorham, police service final 2 Qtrs	7,000.00
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Mapping & Planning Solutions	1,300.00
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Town of Gorham, 4 <sup>th</sup> qtr Dispatch	<u>585.89</u>
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<b>TOTAL</b>	<b>12,631.11</b>
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### **MISCELLANEOUS - 4960**

ST Dis, LT Dis, Dental & Health Acct	(0.45)
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Retirement Account	(152.13)
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FICA, Medicare & Fed Withholding	(752.24)
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Double T Fence – Wheeler fence	16,900.00
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F.B. Spaulding – new cemetery mower & trimmer	5,779.96
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Northway Bank, bank charges	100.00
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Bergeron Protective Clothing, fire gear	5,469.70
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Lakes Region Fire Apparatus	38,000.00
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Texas Fire Truck	3,000.00
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K&T Fire truck	65,000.00
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AVRRDD, HH waste payment ( refund Exp Tr)	314.59
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Tony Demers, trailer	250.00
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Dynatics, new computer, printer for fire chief	1,097.00
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Abatements 2 refunds	105.00
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Gorham Spring & Radiator, refund by K&T Fire Tr	1,371.04
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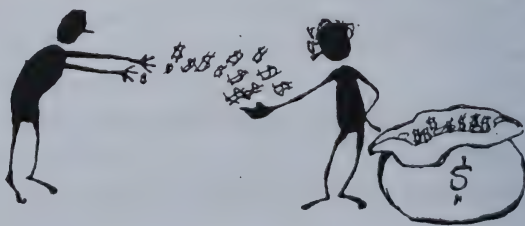
Refund employee dental refund	32.12
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Mike Scott,, paint town & fire garages	7,108.86
Town of Gorham, mutual aid, forest fire	625.88
Berlin City Auto Group, new pick up	39,617.88
JML Trucking, screen sand	4,072.50
Labonville,- contents replacement -trans fire	741.58
Ken Simonko, reimb – new lawn mower,trans fire	179.99
McDevitt Truck contents replacement– trans fire	125.90
Construx, building & erection h. garage – trans fire	81,700.00
Firm Foundation, foundation for highway garage	32,896.00
Treas., State of NH, septic plan app. fee – trans fire	300.00
Carlisle Survey Consultants, septic plan & survey	2,260.00
Sanel Auto Parts, contents replacement – trans fire	1,239.27
Northern Tool – new pressure washer – trans fire	1,453.02
Chapman Scrap Metal, clean up – container rental	1,000.00
White Mountain Lumber – Miscell. Items - trans fire	1,061.04
Airgas USA– contents replacement – trans fire	312.93
Stan Judge – garage fan– trans fire	356.99
J. D. Willey – shed building, – trans fire	14,538.58
Traffic Cones– contents replace-trans fire	974.00
USA Traffic Signs – contents repl – trans fire	101.64
E&S Rental – saw rental, trans. fire	166.50
Overhear Door Company, new doors – trans. Fire	13,773.50
W. S. Darley, contents repl. – trans. Fire	56.60
Darryl Bennett Plumb. Conduit – trans. Fire	257.50
Gorham Spring & Radiator, vehicle repairs	2,028.54
Mr. Auto, vehicle repairs	1,791.01
McDevitt Truck, vehicle repairs	2,764.89

**TOTAL** **348,019.19**

*Accts Payable of \$51,738.66*

**TOTAL ALL EXPENSES** **\$1,690,770.98**





## DEPARTMENTAL REVENUES

Under the Municipal Budgeting System, each municipality must budget using gross expenses by department. The associated revenues are not permitted to be deducted to reflect the net operating expenses. In order to clarify the interrelationship of the departments' revenues and expenses, the following information is being offered.

1. **Executive** - This budget includes all of the Town's copier expenses. When used for non Town business, the Town receives compensation. The Town also receives reimbursements for certain other expenses such as public hearing expenses. **For 2013, this totaled \$35.00. Some rebates and Staples rewards were also received. Miscellaneous refunds of \$15.00 were also received**
2. **Elections, etc.** - The associated revenues include fees from motor vehicle registrations, dog registrations, and UCC's. **For 2013, these fees totaled \$64,801.00. Fees for checklists totaled \$150.00. Fees for dog fines totaled \$31.00.**
3. **Financial** - Costs of registering liens are recovered in the liening process.
4. **Revaluation of Property** - There were no associated revenues year.
5. **Legal** - There were no associated revenues year.
6. **Personnel Adm.** - Return of surplus was received from HealthTrust for health and dental. **For 2013 the amount for Health was \$673.22 and the amount for Dental was 160.60**
7. **Planning** - The associated revenues include fees from the applications for site plan review, subdivision, and any associated expenses. **For 2013, these totaled \$641.00**
8. **Buildings** - Several donations were received for use of the Town Hall. **In 2013, this totaled \$150.00. Insurance settlements associated with the Transfer Station Fire of \$184,692.00 were received.**
9. **Cemeteries** - This budget is partially offset by the interest received on Cemetery Perpetual care trust funds, burial fees and money withdrawn from the Cemetery Maintenance CR. **In 2013, this amount was \$110.00. No cemetery lots were sold.**
10. **Insurance** - This budget is partially offset by the credit received due to past history. **In 2013 credits of \$6,511.19 have been received.**
11. **Regional Assoc.** - There were no associated revenues.
12. **Ambulance** - Gorham does receive revenues against their gross expenses. Our fee is calculated based upon actual usage, and their net operating expenses.
13. **Fire & Fire Warden** - The Fire Department receives 50% reimbursement for fire warden training, forest fire fighting.. **In 2013, this amount was \$ 154.05 and another \$511.07 is still due.**

14. **Building Insp.** - The building inspector's salary is partially reimbursed by the associated fees. In 2013, this totaled \$540.00.
15. **Dispatch** - Our fee is calculated based upon actual historical usage. (running 3 year average). There were no associated revenues.
16. **Emergency Management** - In 2013 we received grant money of \$2,500.00 for updating our Local Emergency Operation Plan.
17. **Highway** -This department does receive occasionally income from plowing and sanding and from the highway block grant from the state based upon the number of miles of town roads maintained; and some other smaller misc. items. In 2013, the Block Grant totaled \$12,270.32 Revenues for sanding were received that totaled \$360.00. Revenues from 1 test pit totaled \$75.00. Refunds of the NH Road Toll Tax of \$647.28 and the Federal Road Tax of \$873.90 were received.
18. **Solid Waste** - This department receives income from recycling, and fees for disposal of various items, from the sale of PAYT bags and from the sale of recyclables. In 2012, \$770.25 was received from fees; \$6,600.00 was received from the sale of bags; and \$876.00 from the sale of recyclables. \$1,000.00 grant from NH the Beautiful was received toward the purchase of the skid steer. Insurance refunds associated with the Transfer Station Fire for hazardous waste disposal totaled \$10,000.00
19. **Health& Animal Control** - There were no associated revenues but homes were found for several stray animal found in Shelburne.
20. **Parks** - The development and some of the park maintenance is supported by the FOSR. In 2013 the Friends of Shelburne Recreation disbanded and fund totaling \$3,878.89 were turned over to the town.
21. **Library** - The library received many gifts of books. The Library is authorized to receive monetary gifts. In 2013 they received donations totaling \$468.58 and earned \$205.01 from their spaghetti diner.
22. **Memorial Forest** - There were no associated revenues
23. **Conservation** - There were no associated revenues
24. **Welfare** - There were no associated revenues.
25. **Principal** - Long-term note - There were no associated revenues.
26. **Interest - Long-term note** - There were no associated revenues.
27. **TAN interest.** - There were no associated revenues.
28. **Land use change fees** - This money can be used by vote of the Town, to offset a special warrant article. In 2013 no Land Use Changes Fees were used.
29. **Special Revenue Fund** - Funds from fees and sale of recyclables are deposited in this fund. The use of this money must be authorized by town meeting

## SHELBURNE TRUST FUNDS

Cemetery Perpetual Care - There are 47 individual funds managed as one common trust fund.

Library Trust Fund and Library Technology Expendable Trust Fund – The Trustee of Trust Funds hold the trust fund for the Library.

Capital Reserve Funds - There are nine active capital reserve funds. These are Cemetery Maintenance, Cemetery Equipment, Heavy Highway Equipment, Fire Truck, Town Road Paving, New Storage Building, Revaluation, Peabody Farm Museum and Fire Department Equipment

Expendable Trust Funds - There are six expendable trust funds . They are the Fire Mutual Aid Expendable Trust, Household Hazardous Waste Expendable Trust, Town Vehicle Maintenance Expendable Trust, the Sand/Gravel Expendable Trust Fund, Buildings Maintenance Expendable Trust and Police Services Expendable Trust.

Special Trust Fund - There is one special Trust Fund - the Wheeler Cemetery Fund established by a gift of \$30,214.38 to the Town from the estate of Joanne B. Harriman.

GRS Cooperative School District Funds – The Shelburne Trustees of Trust Funds were chosen at the 2005 School District Meeting to manage the 5 capital reserve funds, 3 expendable trust funds, 3 scholarship funds and 1 trust fund for the GRS Cooperative School District.

Detailed accounts have been delivered to the Selectmen, Auditors, Attorney General and The Department of Revenue Administration. A summary of all accounts is listed below

### SHELBURNE TRUST FUNDS - DETAILS

	PRINCIPAL	INCOME	TOTAL
<b>Library Trust Fund</b>			
Balance 12/31/12	1,368.76	1,225.16	2,593.92
Income -2013	<u>0.00</u>	<u>0.31</u>	<u>0.31</u>
<b>Balance 12/31/13</b>	<b>1,368.76</b>	<b>1,225.47</b>	<b>2,594.23</b>



**Town Cemeteries Perpetual Care Trust Funds**

Balance 12/31/12	10,055.00	9,730.51	19,785.51
Income – 2013	0.00	7.93	7.93
Withdrawn -2013	<u>(0.00)</u>	<u>(110.74)</u>	<u>(110.74)</u>
<b>Balance 12/31/13</b>	<b>10,055.00</b>	<b>9,627.70</b>	<b>19,682.70</b>

**Wheeler Cemetery Trust Fund**

Balance 12/31/12	2,067.80	0.00	2,067.80
Income - 2013	<u>176.35</u>	<u>0.00</u>	<u>176.35</u>
<b>Balance 12/31/13</b>	<b>2,244.15</b>	<b>0.00</b>	<b>2,244.15</b>

**Cemetery Maintenance CR**

Balance 12/31/12	13,180.07	0.00	13,180.07
Income – 2013	<u>3,000.00</u>	<u>5.97</u>	<u>3,005.97</u>
<b>Balance 12/31/13</b>	<b>16,180.07</b>	<b>0.00</b>	<b>13,186.04</b>

**Cemetery Equipment CR**

Balance 12/31/12	1,747.34	0.00	1,747.34
Income - 2013	500.00	0.00	500.00
Withdrawn – 2013	<u>(1,700.00)</u>	<u>(0.00)</u>	<u>(1,700.00)</u>
<b>Balance 12/31/13</b>	<b>547.34</b>	<b>0.00</b>	<b>547.34</b>

**Heavy Highway CR**

Balance 12/31/12	19,281.08	0.00	19,281.08
Income - 2013	30,000.00	8.62	30,008.62
Withdrawn – 2013	<u>(39,617.88)</u>	<u>(0.00)</u>	<u>(39,617.88)</u>
<b>Balance 12/31/13</b>	<b>9,663.20</b>	<b>8.62</b>	<b>9,671.82</b>

**Fire Truck CR**

Balance 12/31/12	47,179.00	330.91	47,509.91
Income - 2013	6,500.00	14.70	6,514.70
Withdrawn – 2013	<u>44,654.39</u>	<u>(345.61)</u>	<u>(45,000.00)</u>
<b>Balance 12/31/12</b>	<b>9,024.61</b>	<b>0.00</b>	<b>9,024.61</b>

**Peabody Farm Museum CR**

Balance 12/31/12	9,599.67	16.61	9,616.28
Income -2013	<u>500.00</u>	<u>4.00</u>	<u>504.00</u>
<b>Balance 12/31/13</b>	<b>10,099.67</b>	<b>20.61</b>	<b>10,120.28</b>



**Town Building CR**

Balance 12/31/12	74,500.00	7,394.13	81,894.13
Income -2013	<u>10,000.00</u>	<u>33.53</u>	<u>10,033.53</u>
<b>Balance 12/31/13</b>	<b>84,500.00</b>	<b>7,427.66</b>	<b>91,927.66</b>

**Town Road Paving CR**

Balance 12/31/12	9,037.16	0.00	9,037.16
Income -2013	<u>20,000.00</u>	<u>3.61</u>	<u>20,003.61</u>
<b>Balance 12/31/13</b>	<b>29,037.16</b>	<b>3.61</b>	<b>29,040.77</b>

**Revaluation CR**

Balance 12/31/12	4,612.89	0.64	4,613.53
Income -2013	<u>4,600.00</u>	<u>1.56</u>	<u>4,601.56</u>
<b>Balance 12/31/13</b>	<b>4,612.89</b>	<b>2.20</b>	<b>9,215.09</b>

**Fire Equipment CR**

Balance 12/31/12	3,486.45	0.00	3,483.45
Income -2013	4,000.00	2.10	4,002.10
Withdrawal 2013	<u>(6,948.15)</u>	<u>(2.10)</u>	<u>(6,950.24)</u>
<b>Balance 12/31/13</b>	<b>535.30</b>	<b>0.00</b>	<b>535.30</b>

**Fire Dept. Mutual Aid Expendable Trust**

Balance 12/31/12	829.18	0.00	829.18
Income -2013	1,333.55	0.02	1,333.57
Withdrawn - 2013	<u>(625.86)</u>	<u>(0.02)</u>	<u>(625.88)</u>
<b>Balance 12/31/1</b>	<b>1,536.87</b>	<b>0.00</b>	<b>1,536.87</b>

**Household Hazardous Waste Expendable Trust Fund**

Balance 12/31/12	801.56	0.00	801.56
Income -2013	0.00	0.00	0.00
Withdrawal - 2013	<u>(314.59)</u>	<u>(0.00)</u>	<u>(314.59)</u>
<b>Balance 12/31/13</b>	<b>486.97</b>	<b>0.00</b>	<b>486.97</b>

**Vehicle Maintenance Expendable Trust**

Balance 12/31/12	10,168.12	61.01	10,229.13
Income -2013	7,500.00	4.59	7,504.59
Withdrawn-2013	<u>(6,518.84)</u>	<u>(65.60)</u>	<u>(6,584.44)</u>
<b>Balance 12/31/13</b>	<b>11,149.28</b>	<b>0.00</b>	<b>11,149.28</b>

**Sand/Gravel Expendable Trust**

Balance 12/31/12	5,065.06	79.94	5,145.00
Income -2013	<u>500.00</u>	<u>1.89</u>	<u>501.89</u>
<b>Balance 12/31/13</b>	<b>5,565.06</b>	<b>81.83</b>	<b>5,646.89</b>

**General Buildings Maintenance Expendable Trust**

Balance 12/31/12	11,565.08	0.00	11,565.08
Income - 2013	10,000.00	5.36	10,005.36
Withdrawn - 2013	<u>(7,103.50)</u>	<u>(5.36)</u>	<u>(7,108.86)</u>
<b>Balance 12/31/13</b>	<b>14,461.58</b>	<b>0.00</b>	<b>14,461.58</b>

**Police Services Expendable Trust Fund**

Balance 12/31/12	0.00	0.00	0.00
Income - 2013	<u>14,000.00</u>	<u>0.00</u>	<u>14,000.00</u>
<b>Balance 12/31/13</b>	<b>14,000.00</b>	<b>0.00</b>	<b>14,000.00</b>

**SHELBURNE FUNDS**

**GRAND TOTAL      \$ 243,380.13      \$ 4,991.45      \$248,371.58**

**GRS Cooperative Funds (Breakdown in Coop Report)**

Balance 12/31/12	793,538.06	5,038.59	798,576.65
Income -2013	76,161.00	315.07	76,476.07
Withdrawal- 2013	<u>(2,500.00)</u>	<u>(0.00)</u>	<u>(2,500.00)</u>
<b>Balance 12/31/13</b>	<b>867,199.06</b>	<b>5,353.66</b>	<b>872,552.72</b>

**ALL FUNDS HELD BY SHELBURNE TRUSTEES**

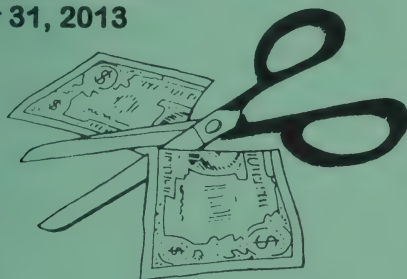
**GRAND TOTAL    \$1,041,956.78    (\$78,967.52)    \$1,120,924.30**

Trustees of Trust Funds - Raymond Danforth, Robin Henne, Lucinda Bragg



## RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS

Outstanding Long-Term Debt January 1, 2013	\$ 0.00
New Long-term Debt Acquired – 2013	\$ 65,000.00
Debt Retirement During Fiscal Year Payments made during 2013	\$ 10,000.00
Outstanding Long-Term Debt December 31, 2013	\$ 55,000.00



## AUDITORS REPORT 2013



The audit of the books and records of the Town of Shelburne for the year ending Dec 31, 2013 is in progress. The Audit Report of findings and recommendations will be included in next years report.,

Benjamin Mayerson, Town Auditor

# WARRANT AND BUDGET





# TOWN OF SHELBURNE

## TOWN MEETING WARRANT

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will be open at 11 AM and close not before 8 PM.

The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the Shelburne Town Hall, on Tuesday, March 11, 2014, at 7 PM, to act upon the following subjects:

1. To **CHOOSE** all necessary Town Officers for the year ensuing (printed ballot).
2. To see if the Town will **VOTE TO APPROVE** the proposed amendment to the Zoning Ordinance – add definition of sign to Section 4 Definitions (printed ballot)
3. To **HEAR** such reports of Town Officers heretofore chosen and pass any vote relating thereto.
4. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** the sum of \$375,135 for General Operation.

*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

4130 Executive	\$28,000
4140 Election, Registration, & Vital Statistics	\$9,557
4150 Financial Administration	\$21,387
4152 Revaluation of Property	\$7,350
4153 Legal Expense	\$4,000
4155 Employee Benefits	\$55,772
4191 Planning and Zoning	\$2,500
4194 General Government Buildings	\$37,500
4195 Cemetery (\$2,100 to offset from Cem Tr Fds & Cem Maint CR)	\$3,550
4196 Insurance	\$11,000

4197 Regional Association	\$557
4215 Ambulance	\$13,500
4220 Fire Department	\$30,510
4221 Fire Warden	\$2,500
4240 Building Inspection	\$2,500
4250 Dispatch Agreement	\$3,880
4290 Emergency Management	\$3,600
4312 Highway	\$68,825
4324 Solid Waste Disposal	\$35,050
4414 Animal Control	\$200
4415 Health	\$630
4444 Welfare	\$5,000
4520 Parks & Recreation	\$2,850
4550 Library	\$1,150
4590 Memorial Forest	\$400
4611 Conservation Commission	\$300
4711 Principal Long-term Note	\$21,667
4721 Interest Long-term Note	\$600
4723 Int. TAN Note	\$800

5. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$1,000 for the purpose of long-term planning for updating the Town's Master Plan and/or updating the zoning ordinance or other planning regulations. This will be a non-lapsing article per RSA 32:7, VI and will not lapse until the work is complete or December 31, 2019, whichever is sooner. [*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required.)

6. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$35,000 to be added to the Heavy Highway Equipment Capital Reserve Fund previously established. (12/31/2013 Balance - \$9,671.82)

[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required.)

7. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$8,000 to be added to the existing **Fire Truck Capital Reserve Fund** previously established. The sum of \$2,000 is to come from fund balance (money received for sale of American Lafrance) and \$6,500 is to come from general taxation (12/31/2013 Balance - \$9,024.61)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
8. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$8,000 to be added to the **Fire Department Equipment Capital Reserve Fund** previously established. (12/31/2013 Balance - \$535.30)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
9. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$30,000 to be added to the **Paving Capital Reserve Fund** previously established. (12/31/2013 Balance - \$29,040.77)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
10. To see if the **Town will RAISE AND APPROPRIATE** \$4,600 to be added to the existing **Revaluation Capital Reserve Fund** previously established. (12/31/2013 Balance - \$9,215.09)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
11. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$500 to be added to the existing **Peabody Farm Museum Capital Reserve Fund** previously established. ( 12/31/2013 Balance - \$10,120.28)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

12. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$500 to be added to the existing **Cemetery Equipment Capital Reserve Fund** previously established. (12/31/2013 Balance - \$547.34)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
13. To see if the **Town will RAISE AND APPROPRIATE** \$500 to be added to the existing **Sand/Gravel Expendable Trust** previously established. (12/31/2013 Balance - \$5,646.89)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
14. To see if the **Town will RAISE AND APPROPRIATE** \$8,000 to be added to the existing **General Building Maintenance Expendable Trust Fund** previously established (12/31/2013 Balance - \$14,461.56)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
15. To see if the **Town will RAISE AND APPROPRIATE** \$800 to be added to the existing **Fire Department Mutual Aid Expendable Trust Fund** previously established (12/31/2013 Balance - \$1,536.87)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
16. To see if the **Town will RAISE AND APPROPRIATE** \$5,000 to be added to the existing **Vehicle Maintenance Expendable Trust Fund** previously established (12/31/2013 Balance - \$11,149.28)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
17. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$300 to be added to the existing **Library Technology Expendable Trust Fund** previously established. (12/31/2013 Balance - \$300.00)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)



18. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$6,000 to be added to the existing **Police Services Expendable Trust Fund** previously established. (12/31/2013 Balance - \$14,000.00)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
19. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$1,000 to be added to the existing **Household Hazardous Waste Expendable Trust Fund** previously established. (12/31/2013 Balance - \$486.97)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
20. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$1,000 for the purpose of supporting the **Family Resource Center** at Gorham. *(By petition)*  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
21. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$1,500 for the purpose of supporting the **Gorham Community Learning Center** in Gorham. *(By petition)*  
*[The Board of Selectmen and the Budget Committee recommend this appropriation]* (Majority vote required.)
22. To see if the **Town will VOTE TO AUTHORIZE** the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3.
23. To see if the **Town will VOTE TO INSTRUCT** the Selectboard to enact the following resolution to protect citizen health, safety, and quality of life: water resources and environmental quality; and local, regional, and state economies with respect to the transport of crude oil through New Hampshire.

**WHEREAS, 18" and 24" pipelines were constructed across northern New Hampshire in 1950 and 1985**

respectively, to transport imported light crude oil from Portland, Maine, to Montreal, Quebec; and

**WHEREAS**, present market conditions have substantially reduced demand for transporting imported light crude oil inland from the Atlantic coast; and

**WHEREAS**, abundant production of heavy crude and tar sands oil in western North America has created a market for transportation of these oils to Atlantic ports; and

**WHEREAS**, these market conditions suggest that reversing the direction of flow on the above-mentioned pipelines could become economically desirable in the foreseeable future; and

**WHEREAS**, spills of diluted tar sands oil create more costly and difficult clean-up challenges than conventional oil spills, including public health risks from toxic fumes and long-term water and riverbed contamination from sunken oil; and

**WHEREAS**, a significant spill of any petroleum product along the pipeline Right-of-Way in New Hampshire would have devastating effect on the economy and environment of Shelburne, including property values, business, tourism, recreation, hunting and fishing; and

**WHEREAS**, pipeline age and hydraulic stresses resulting from reversal of flow can contribute to the likelihood of a spill; and

**WHEREAS**, existing technologies and practices for inspecting pipeline integrity have failed to prevent catastrophic pipeline failures;

**Now, therefore, be it resolved:**

1. That the Town expresses its opposition to the transport of tar sands oil through New Hampshire and the Town of Shelburne and its deep concern about the economic, environmental, and public health risks of such transport; and
2. That the Town strongly encourages the New Hampshire General Court and the U. S. Congress to take reasonable steps to ensure that any proposed flow reversal of the Portland-Montreal pipeline receives thorough review at both state and federal levels of economic, environmental, and public health and safety impact of spills; and
3. That the Town transmit a copy of this resolution to all relevant state, federal and other pertinent entities.  
*(By petition)*

24. To **TRANSACTION ANY OTHER BUSINESS** that may legally come before said meeting.





## BUDGET OF THE TOWN/VILLAGE DISTRICT WITH A BUDGET COMMITTEE

Form Due Date: **20 Days after the TOWN/VILLAGE MEETING**

### Instructions

#### Cover Page

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity's name from the pull down menu (County will automatically populate)
- Enter the entity's contact information
- Enter the preparer's information

#### Account Codes:

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

#### For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

[http://www.revenue.nh.gov/munc\\_prop/municipalservices.htm](http://www.revenue.nh.gov/munc_prop/municipalservices.htm)

#### ENTITY'S INFORMATION

Entity Type: ☒ Municipality ☐ Village

Municipality: SHELburne

County: COOS

#### PREPARER'S INFORMATION

First Name Last Name

Jo

Carpenter

Street No.

Street Name

Phone Number

74

Village Road

(603) 466-2262

Email (optional)

townofshelburneh@gmail.com





**New Hampshire**  
Department of  
Revenue Administration

**2014**  
**MS-737**

**ACCOUNT SUMMARY**

Appropriations	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Selectmen's Appropriations Ensuing FY (Recommended)	Selectmen's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
General Government	\$167,978	\$161,279	\$181,173		\$181,173	
Public Safety	\$42,979	\$41,465	\$56,490		\$56,490	
Airport/Aviation Center						
Highways and Streets	\$67,220	\$65,463	\$68,825		\$68,825	
Sanitation	\$41,100	\$33,499	\$35,050		\$35,050	
Water Distribution and Treatment						
Electric						
Health and Welfare	\$5,830	\$679	\$5,830		\$5,830	
Culture and Recreation	\$5,050	\$3,922	\$4,400		\$4,400	
Conservation	\$300	\$300	\$300		\$300	
Debt Service	\$802	\$10,272	\$23,067		\$23,067	
Capital Outlay	\$134,000	\$134,000				
Interfund Operating Transfers Out						
Special Warrant Articles	\$112,600		\$111,700		\$111,700	
Individual Warrant Articles	\$2,500					
<b>Revenues</b>	<b>Actual Revenues Prior Year</b>		<b>Selectmen's Estimated Revenues</b>	<b>Budget Committee's Estimated Revenues</b>		
Taxes	\$4,901		\$8,030		\$8,030	
Licenses, Permits and Fees	\$105,467		\$105,000		\$105,000	
State Funding	\$31,361		\$28,500		\$28,500	
Charges for Services	\$7,610		\$6,800		\$6,800	
Miscellaneous Revenues	\$9,414		\$6,130		\$6,130	
Interfund Operations Transfers In	\$54,110		\$2,100		\$2,100	
Other Finance Sources	\$98,000		\$12,000		\$12,000	



**New Hampshire**  
Department of  
Revenue Administration

**2014**  
**MS-737**

**BUDGET SUMMARY**

Item	Prior Year Adopted Budget	Selectmen's Recommended Budget	Budget Committee's Recommended Budget
Operating Budget Appropriations Recommended	\$465,259	\$375,135	\$375,135
Special Warrant Articles Recommended	\$112,600	\$111,700	\$111,700
Individual Warrant Articles Recommended	\$2,500		
TOTAL Appropriations Recommended	\$580,359	\$486,835	\$486,835
Less: Amount of Estimated Revenues & Credits	\$310,863	\$168,560	\$168,560
Estimated Amount of Taxes to be Raised	\$269,496	\$318,275	\$318,275



New Hampshire  
Department of  
Revenue Administration

2014  
MS-737

Does the budget include **Collective Bargaining Cost Items?**

☐ Yes

☐ No

Does the budget include **RSA 32:18-a Bond Overrides?**

☐ Yes

☐ No

Does the budget include **RSA 32:21 Water Costs?**

☐ Yes

☐ No

Total recommended by Budget Committee: \$486,835

Less Exclusions:

Principal: Long-Term Bonds & Notes: \$21,667

Interest: Long-Term Bonds & Notes: \$600

Capital outlays funded from Long-Term Bonds & Notes

Mandatory Assessments

Total Exclusions: \$22,267

\$533,292



New Hampshire  
Department of  
Revenue Administration

2014  
MS-737

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Jo

Preparer's Last Name

Carpenter

2/5/2014

Preparer's Signature and Title

Date

☒ **Check to Certify Electronic Signature:** You are required to check this box and provide your name above. By checking this box, you hereby declare and certify that the electronic signature above was actually signed by the Preparer and that the electronic signature is valid.

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

Budget Committee Member's Signature

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Budget Committee Member's Signature

Budget Committee Member's Signature

Submit

Please save and e-mail the completed PDF form to your Municipal Account Advisor.

Print

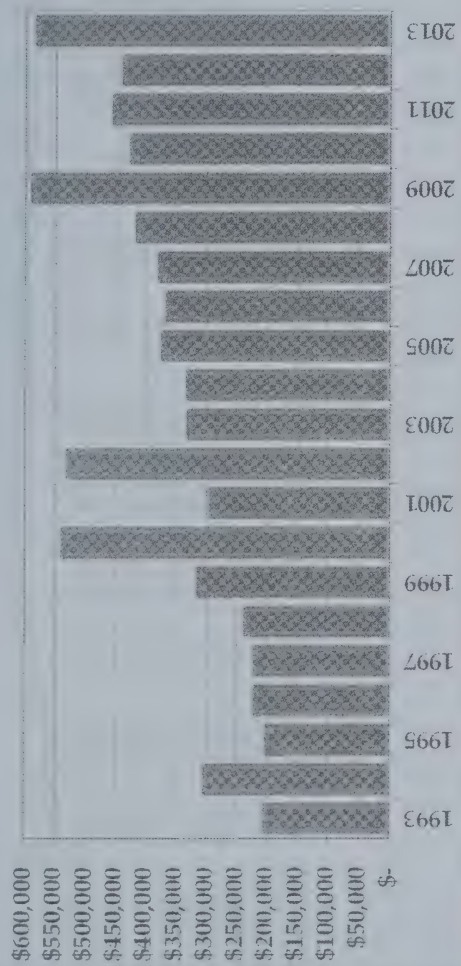
- Michelle Clark: michelle.clark@dra.nh.gov
- Jamie Dow: jamie.dow@dra.nh.gov
- Shelley Gerlarneau: shelly.gerlarneau@dra.nh.gov
- Jean Samms: jean.samms@dra.nh.gov

A hard-copy of this signature page must be signed and submitted to the NHDRA at the following address:

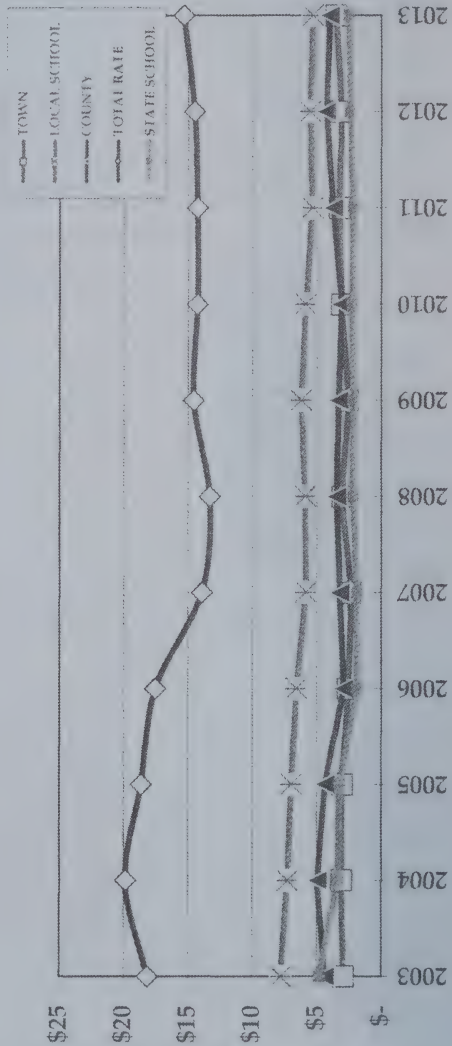
NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL AND PROPERTY DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487



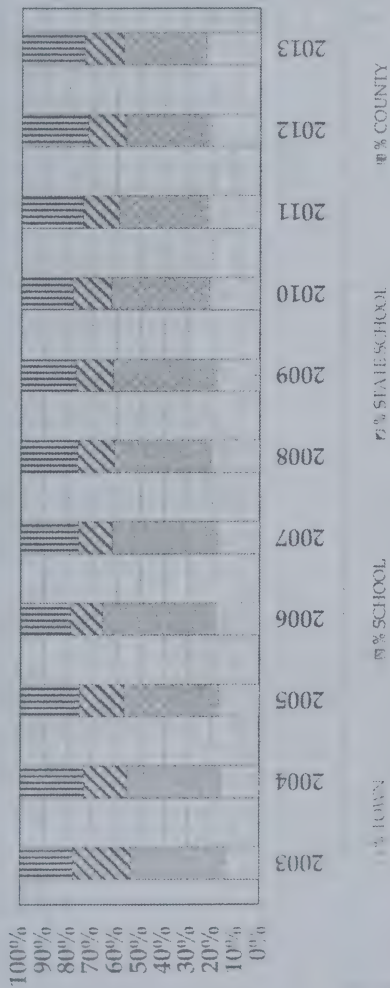
SHEL BURN E  
TOWN BUDGET



# TOWN OF SHELBURNE TAX RATE COMPARISON

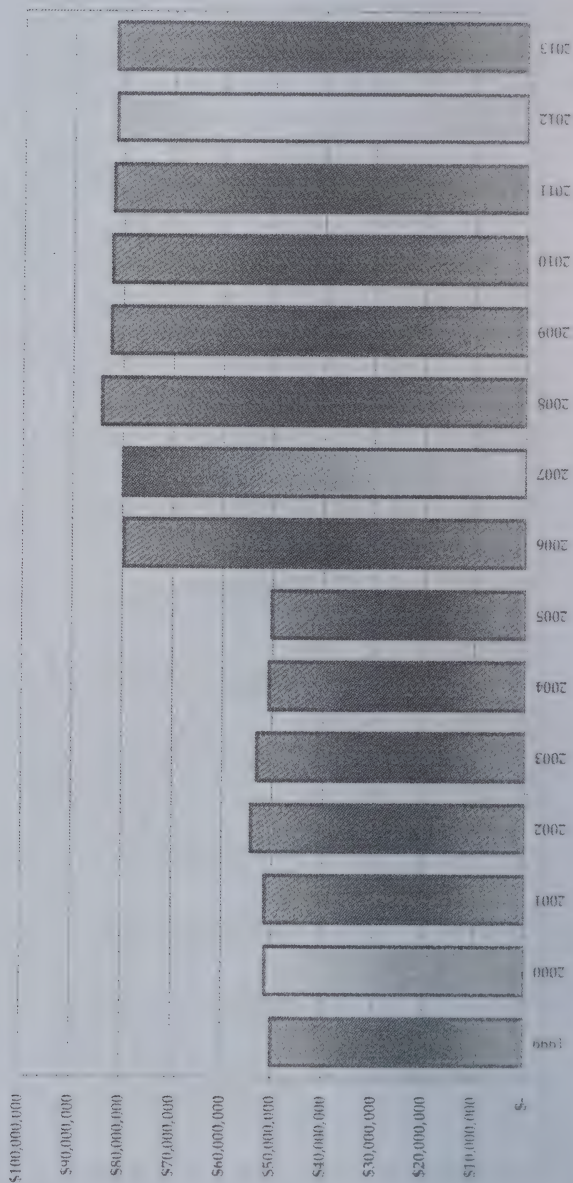


TOWN OF SHELburne  
TAX RATE % DISTRIBUTION



# VALUATION

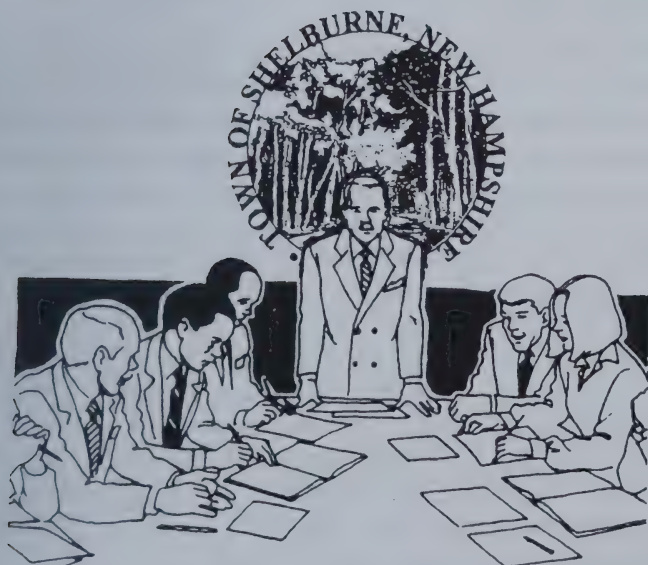
## TOWN OF SHELBURNE ASSESSED VALUATION



Lighter colors are re-valuation years



# REPORTS OF OFFICERS AND COMMITTEES



## SELECTPERSONS REPORT

The Board of Selectpersons has had a busy year. The main focus has been rebuilding at the Transfer Station and working with the Fire Department. The Selectpersons held 31 meetings (approximately 90 hours) and two public hearings – both concerning the acceptance of insurance money.

The Board appointed Nathan Emery as the new fire chief on May 2, 2013. Nathan 's qualifications include Fire Fighter I & II, as well as several other specialized training courses. He has been a member of the Shelburne Fire Department, The Stark Fire Department, the Milan Fire Department and the Dudley, Massachusetts Fire Department. He returned to the Shelburne Fire Department in April.

The Board met with Chief Emery throughout the year and good communication has been established with the Fire Department. It has been an eventful beginning for Chief Emery. The one remaining pumper broke down in late May and it quickly became obvious that the truck could not be repaired. A used truck was quickly purchased using capital reserve funds. The tanker had to be taken off the road because of weight issues. This was addressed by converting the Ford pumper (which no longer pumps) to a tanker for the short-term. Then began the real challenge – to find a fairly new pumper using the funds approved at town. This was accomplished by the purchase of a 2003 Freightliner pumper from K&T Fire Equipment in October. At this point the department is in pretty good shape and has begun to work on a vehicle replacement plan.

The Board also met periodically with Ken Simonoko to address the needs of the Public Works Department. A new pick up was purchased in July.

No paving was done this year since funds in the Paving Capital Reserve Fund were a bit low and the cost of paving materials is high.

Rebuilding at the Transfer Station has been the ongoing project of the year. Stan Judge and Ken Simonoko have spear-headed the project with input from the Selectpersons, administrative assistant and Landfill Committee.

It was decided to build a highway garage and a Transfer Station Storage shed. The storage shed and the three of the containers use the old cement slab. The highway garage is a new metal building built on a new foundation appropriate for that building.

The storage shed was built by Jeffrey Willey Building Co. and sided and roofed by Construx so it would match the highway garage. The storage shed is now complete.

The pre-engineered highway garage building was fabricated for Construx and they erected the building. The foundation of the building and the shell of the building are complete; however, there is still a lot of inside work to be accomplished before the building is finished. The floor containing the radiant heat tubes needs to be poured, the electrical needs to be done, an office, bathroom and work area needs to be built. The Board is planning to have this building finished by the end of 2014.

Ken Simonoko with help from Carlisle Survey Consultants and Zack Wight did all the site work. Stan and Ken have acted as clerk of the works. The combination of these efforts has helped to keep the costs of the buildings down. The Board anticipates that the entire project will be finished using the insurance money and the Town Building Capital Reserve Fund.

Having the State Police handle the coverage for Shelburne has worked out well. The Board still continues to investigate other options, including paying for extra state police patrols. The Budget Committee suggested that the Board continue to add money (\$6,000 this year) to the Police Services Expendable Trust so if another solution is found there will be money available to pay for it.

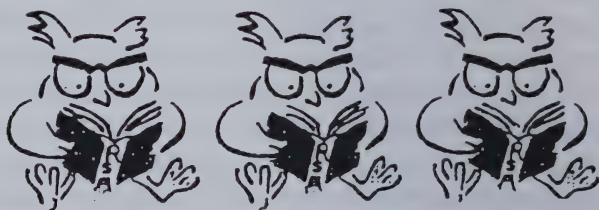


As has been the case for several years the Board has found budget development to be a challenge due to rising costs, declining revenues, problems that need to be addressed, the state of the economy in the North Country, the United States and the world. This year was no different.

The Board is committed to trying to keep expenditures down while at the same time addressing the needs of the town. At this time it appears that the town portion of the tax rate will increase about 2.5%.

Lastly, the Board would like to thank all the town departments for working to keep their budgets and expenditures down and all the citizens that give of their time to serve on boards and committees.

Selectpersons – Stanley Judge, Lucy Evans, Heidi Behling



New Highway Garage



## Town Clerk Report

**Town Clerk office hours:** Tuesdays 3:00 to 6:30 p.m.  
Fridays 10:00 a.m. to 2:00 p.m.

**Registrations:** Renewals during the month of your birth.

**Dog Licenses:** Due by April 30<sup>th</sup> , if the dog is 3 - 7 months old – Puppy – \$6.50. Over 7 months Neutered/Spayed- \$6.50 Un-neutered/Un-spayed- \$9.00 Owners 65 or over may register 1 dog for \$2.00; others at regular price

**Current Rabies certificate is required to register a dog.**

\$25.00 fine if not licensed by June 1<sup>st</sup>. - RSA 466:13

**Voter Registration:** New voters may register with the Supervisors of the Checklist or the Town Clerk or Deputy Town Clerk.  
**Proof of age, residency and citizenship are required.**

### **Vital Statistics for 2013**

**Resident Births** (2) Benjamin Chauvette and Guy E. Wood Jr.

**Resident Marriage** None

**Resident Death** (4) John Arsenault, Rodney Hayes, , George Palmer and Roger Rousseau

While we have been able to speed up the registration process, we continue to hope that someday we will be allowed by the State to become a municipal agent.

Debbie Hayes, Town Clerk

## PUBLIC WORKS

Wow!! What a cold winter this has been! What snow?? You mean ice.

As you can see we are building a new town service garage. The old one was built in 1950 by a man named Arthur Mansfield. It housed the plow truck, school bus and later a fire truck. Later on a sand shed was built that held 75 to 100 yards of sand. In 1997 a new sand shed was built at Transfer Station location, which holds 1,000 yards of sand. This year I had to refill the shed in January. Where did it go? Well, between the residents and keeping our roads safe, it is a good thing that I had a reserve.

Now sixty-four years later we have outgrown the old town garage. We have built the new next to the sand shed at the Transfer Station site, keeping the highway operation all in the same location, which was the plan in 1997 when the sand shed was built.

A new street light has been installed near the Meadow/Village Road intersection that lights the intersection and the area in front of the garage.

Just a reminder that the rule of 2 five gallon buckets per week is still in effect.

Another reminder **THE PLOW TRUCK HAS THE RIGHT OF WAY.** Please be cautious and so will I.

General reference, the first town plow truck and plow was purchase in 1945 for \$5,700. The last town plow truck, plow and sander was purchased in 2010 for \$172,500.

Ken Simonoko, Road Agent



## **Shelburne Waste District**

At this time last year we were operating the transfer station without buildings while designing the types of structures that could best store transfer station material and serve as a garage. This has resulted in the construction, but not finishing, of two buildings - one to hold an office and the vehicles that were stored in the old transfer station and a transfer station storage shed. Both of these are now useable, but will be finished next summer.

The costs for these buildings was covered by a combination of the insurance receipts and the capital reserve fund planned for construction at the transfer station. In addition to the buildings, the insurance funds have been used to cover the replacement costs of most of the materials that were lost in the fire.

Once all of the construction is completed, there may be some changes in the parking and driving areas to improve safety and the flow of vehicles through the area on Saturday mornings.

As stated last year, it will be a few years before we can definitely state whether this new way of operating is reducing costs or not. So far we are optimistic.

Pay-as-you-Throw bags are still available at both the Town office and the transfer station, and the cost is still \$7.50 for a roll of 5 bags. The sale of collected recyclables brought in \$876.00 this year. The town received \$770.25 for landfill fees, and \$6,600.00 from the sale of green bags. The income from sale of bags offset over 16% percent of the solid waste budget for



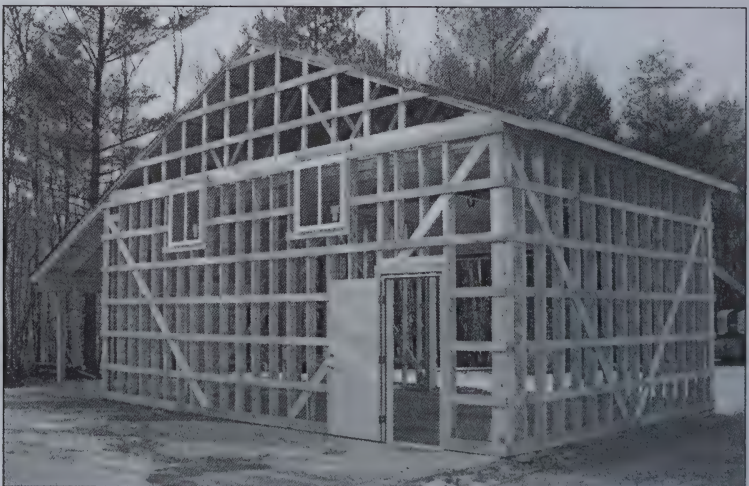
the year. In addition we have put \$1,646.25 into the landfill equipment account against future purchases.

The transfer station charges for items which are neither recyclable or in green bags. Thus, for example, demolition debris will be charged at the amount estimated for their eventual disposal. For large jobs, such as reshingling a house, it is suggested that one hire a dumpster which can take the material directly to the landfill thus avoiding the need for double handling.

The Household Hazardous Waste collection day is scheduled for June 7 from 8:00 to 1:00. Please look for information at the transfer station in May. Please note that all costs for taking hazardous waste to the collection come from state grants and from the expendable trust fund. There are no individual costs on the day of collection for Shelburne residents.

We wish to thank all who helped to make the recovery from the fire go smoothly, and to help reduce the waste. Please join us for coffee and donuts.

The Transfer Station Crew



Shell of Transfer Station Storage Shed



# FIRE DEPARTMENT REPORT

2013, The Shelburne Fire Department is reporting a total of 25 calls of service (see breakdown below). Also the department would like to report the appointment of a new fire chief this past May. We have also begun the replacement process of out of date apparatus and equipment to better serve the community, and our members. We are also proud to report the purchase of a pierce pumper with a water capacity of 1500 gallons, and a 2003 freightliner pumper with 750 gallons of water capacity. Both of these trucks provide a home for the department's fire suppression and rescue equipment, and have so far been a great addition to our fleet also proving to be very beneficial to the department. New members have also joined the department and are currently in the training process which brings our total member count to 15. In 2014 we hope to add to the roster, and encourage anyone with interest to inquire and stop in. New members will attend a FF1 and EMR Nationally accredited training courses. The department would also like to say thank you for the continued support from the citizens of Shelburne. Our goal is to see all are safe and our department continue to grow.

## CALLS

### MUTUAL AID GIVEN

Vehicle Accident	12
Responded to Gorham	2
Chimney/flue	2
Responded to Gilead	4
Building Fire	4



Forest/Brush	4
Haz Mat	1
Weather Related	2

## TRAINING

With all the changes within the department, our training is also changing. This year the state of New Hampshire has opened a North Country Fire Academy Located in Bethlehem, NH (Ray Burton North Country Fire and EMS Training Facility) it was to our advantage we were able to attend the first class offered on November 9<sup>th</sup> this past year. The class was an intense 6hrs of class room and hands on vehicle extrication. The class was a great wealth of knowledge and technique, and we were able to operate lots of the new tools and equipment now available to the fire service. This facility will be available for many years to come for our members to use at little to no cost. The department has also hosted much in house training. These range from Search and Rescue procedures, Ropes and Knots, Ice Rescue, Engine Pump Operations, Fire Suppression Techniques, Ventilation, and a 4hr traffic incident management responder training.

Nathan Emery, Fire Chief



## EMERGENCY MANAGEMENT

This year we had no major disasters in our area.

We are still very concerned about the amount of gravel dropped down stream of the Village Road Bridge and continue to try to get FEMA to look at this section of Clement Brook.

We are also concerned about the ice jam in the Androscoggin River. This jam is also causing an ice jam in Clement Brook. A heavy rain before the jams let loose could cause major flooding along Meadow Road and in the village area. We will be monitoring this situation and will contact the appropriate people if flooding is imminent

We finished updating our Local Emergency Management Operating Plan and have received our grant money of \$2,500 which we used to pay June Garneau of Mapping and Planning Solutions. The town matched these funds with the time town officials spent on the project.

We continue to work with Brookfield Power to make sure we are ready for flooding emergencies involving the Androscoggin River. We attended a tabletop exercise in June to test our planning.

It is very important for each household to be prepared for an emergency. The Red Cross recommends that at least 3 days worth of water and food be kept on hand. We still have some weeks of winter to go and then there is always the possibility of spring floods, when parts or all of Shelburne could be cut off from either Gorham or Maine. So plan ahead and stock up.

Stanley Judge, EM Director





## SHELBURNE PUBLIC LIBRARY

Shelburne Public Library had another year that was filled with activities. The library is open on Thursday afternoons and Saturday mornings. Books, magazines and other media have been lent out throughout the year. The most popular feature is the ordering of books through the State Library. This gives us access to books without having to purchase them all. It really helps keep us on budget.

The Monday morning coffee hour is also a popular event. Coffee is provided by the library with pastries and other snacks provided by the participants. It is a great opportunity to meet and socialize. It is open to anyone who would like to attend. We meet the weeks that do not have a Senior Breakfast. The time is 8:00 am.

Our spaghetti supper was postponed to April due to the weather. You never know about the weather when you live in northern New Hampshire. It was a fun night with great food. The funds were used to help the Shelburne Neighbor's Club with their scholarship fund.

Our computers and internet access are also being used by the community. They are available during our open hours and also whenever the town hall is open. Internet access is available in our parking lot and we often see laptops resting on steering wheels while email is being checked. We also have helped with creating and printing flyers and brochures as well as doing searches on the internet for information.

The Shelburne Craft Fair donated their funds this year to the library. They have been set aside towards the purchase of new computers when they are needed. We want to thank them for that donation to our community

Marlene Marchand, Librarian



# LIBRARY FINANCIAL REPORT

## Checking Account

Balance – 12/31/12 \$2,013.95

## Revenues

Town of Shelburne – 2013 Appropriation	\$850.00
Proceeds from Spaghetti Dinner	333.00
Donations	63.58
Proceeds from Craft Fair	<u>405.00</u>
Total	<b><u>\$1,651.58</u></b>

## Expenditures

Spaghetti Dinner Expenses	\$127.99
Subscriptions	15.95
Supplies & Misc. Expenses	<u>243.03</u>
Total	<b><u>\$ 386.97</u></b>

Balance as of 12/31/13 **\$ 3,278.56**

## Library Trust Fund

Balance – 12/31/13 **\$ 2,594.23**

## Library Technology Expendable Trust Fund

Balance – 12/31/13 **\$300.00**



## BUILDING INSPECTOR REPORT

In 2013, 8 building permits for various projects were issued:

Sheds	2
Additions	1
Storage Building	1
Drying Building	1
Barndominium	1
Highway Garage	1
Concrete pad & cabinet	1



If anyone is planning any kind of building project, including purchasing a pre-built structure, they should contact the building inspector to obtain a permit. There are quite a few state laws around both building and demolishing structures that must be complied with and the building inspector has the necessary paper work to comply with these laws. In particular the NH Energy Code was revised as April 1, 2010; many more projects now require approval under that code. Please check with the Building Inspector when replacing doors, windows or re-roofing.

If anyone has questions about whether or not a project requires a building or demolition permit, please call the building inspector **before** the project is started **as an "after the fact" permits will cost more.**

Rav Bennett, Building Inspector

## Planning Board Report

The Planning Board had a very light year in the number of issues coming before it. The Board's principal activity during 2013 was a boundary line adjustment, a minor subdivision and continued work on the Master Plan. We have finished work on several sections of the Master Plan and hope to bring it to hearing in 2014.

There is one proposed change to the Zoning Ordinance – the adoption of a definition of a sign which will be on the ballot at Town Meeting.

Again the Board would appreciate any one willing to assist with the writing of the Master Plan we will be working on Energy, Town infrastructure and Housing.

John Carpenter, Chairperson

## TOWN FOREST

The trees in the Town Forest continue to grow, as trees tend to. More and more birches are old enough to turn their classic white. Unfortunately, the “Weed Trees”, the maple, cherries, etc., are doing equally well. The weed trees and some dead trees need to be removed but due to aging, injuries and job requirements this does not seem to be happening as often as we would like. The need for new blood on the Town Forest Committee gets more pressing every year.

The Memorial got raked and mowed, the trash, pine cones, branches and leaves got picked up, and in general, the place looked like a respectable Veterans' Memorial.

Thank you to John Gralenski for his many years taking care of the town forest and thank you to Mike Ryan for hours of running the mower for at least part of the season..



## SHELburnE UNION CHURCH

The Shelburne Union Church is a non-denominational church open for services through the months of July and August. Services begin at 7pm on Sunday evening and last approximately one hour. A schedule of services and officiates is published in the Berlin Daily Sun and are posted at the Shelburne Town Hall and Landfill.

Our annual meeting was held on May 5th. Those present addressed the current needs which included a handicap access ramp to the church, a new roof and a sign. Fundraising was discussed and plans made for a supper and bake sale to raise money to offset costs.

The dinner and bake sale helped to raise over \$1000.00. Thanks to Tillie Meyers and all those involved who helped to put on the dinner. Thanks also to Lisa Willey and others for holding the annual craft fair giving us the opportunity to call on all the great baker's in the community to donate their favorite treats to help raise money for the church.

We are currently looking for anyone interested in joining the church committee to help keep the church open for summer services and help in any way to maintain this historic building. If that is of interest to you, please contact Burton & Tillie Meyers at 466-2490 or Kimberly Landry at 466-5353.

The Church Committee





## CEMETERY COMMITTEE

The Cemetery Committee did not hold many meetings, as everything seemed to be going smoothly.

The front fence at the Hazelton Cemetery was replaced using insurance settlement money.

There were no cemetery lots sold in 2013.

We want to thank Ken Simonoko and Zack Wight for the great job they do maintaining the cemeteries.

Prices for cemetery lots remain at \$800 for a four grave lot, \$600 for a two grave lot, and \$400 for a single grave lot. The cost of burial is \$600 for a coffin and \$50.00 for a cremation urn. When a burial needs to be scheduled please contact Ken Simonoko, 723-0865 and remember winter burials are not allowed.

Bill Healy, Cynthia Gralenski, Dan Levin Cemetery Trustees



## SHELBURNE HERITAGE COMMISSION

**The Heritage Commission has had many accomplishments this past year:**

- We have had several open house tours of the “Historic Peabody House” this summer. Fliers were designed for the “Open House”, posted at the information booth in Gorham, and other locations. **Join our email or mailing list, contact information below.**
- We have scanned many historic pictures to preserve the history of the town of Shelburne. We are thankful to the Edith Endicott McMillan Tucker family for sharing some vintage photos of their historic house

located near to Reflection Pond area. We have created a beautiful display, using those photos. Available for viewing at the "OPEN HOUSE" events.

- We are in the process creating a website; we have started with an invitational Facebook site, email, or write to us to join, view, and or share information that you may have.
- This year we also designed a "Post Card" of the Historic Peabody House. Free to those visiting our "Open House" events.
- Great appreciation for our newest member Dick Lussier, he restored the living room wood floor. Removing the many layers of flooring below, carpets, etc. Stop by an "Open House" to view it.
- Another new member, Stan Holmes has joined us. He helped to set up our "facebook" account, maintain the gardens, as well as preparing and serving, apple crisp and apple cider at our "Open House" in September. He has a wealth of knowledge of our history to share.
- We visited the "Moffet House" in Berlin NH to gain insights and ideas. Mary Jo Landry organized our meeting with the board or the Moffet House.

**The Heritage Commission members currently are:** Cynthia Gralenski, Roger Morrisette, Ken Simonoko, Betty Werner, Mary Jo Landry, and Heidi Wight, Stan Holmes, and Dick Lussier. We are very enthusiastic about working together as a team.

### **Mission Statement**

The Heritage Commission is dedicated to the preservation and interpretation of the Historic Peabody

House, and the history and heritage of the Town of Shelburne NH. The Heritage Commission seeks to accomplish its mission by preserving, interpreting, collecting, and researching historic material relating to the Historic Peabody House, and the Town of Shelburne; by providing educational services to diverse audiences of all ages and interests, through interactive events , tours, programs , and outreach publications; while working closely, in cooperation with the community and the public, to promote an awareness of and interest in the Historic Peabody House's history and heritage, also the history and heritage of the Town of Shelburne.

**Our heartfelt thanks for the many generous donations of personal time, and monetary from our many supporters, they are greatly appreciated, and needed for success.**

**All those interested in volunteering their time, and sharing ideas and new concepts, please contact us. We welcome all volunteers or "Friends of the Historic Peabody House"! Our mailing address is: Shelburne Heritage Commission, 74 Village Rd., Shelburne NH 03581. Volunteers are needed for many projects including creating displays, historic research, programs, maps, and docents. We also are welcoming volunteers experienced in, painting, restoration, carpentry, thru group participation and/or adopting those types of projects. The Heritage Commission**





## Shelburne Trails Club

The Shelburne Trails Club (STC) completed its fourth year as a locally based hiking club in Shelburne and continues to reopen “lost trails” and to improve the maintenance on our system of local hiking trails. If you would like to be a part of the club, contact Larry Ely, Secretary at 603-723-5822, or President Nancy Eaton at [shelburnetrails@gmail.com](mailto:shelburnetrails@gmail.com).

### Club Accomplishments for 2013:

- The club adopted the river-side loop trail in the town’s Bill Hastings Memorial Forest in the spring and conducted much needed trail work there. The trail was re-blazed in the fall and made easier to follow. The STC board authorized purchase of a rustic picnic table to be placed next to the existing bench on the shoreline this coming season.
- Volunteer trail maintenance days were held in the spring and fall, with work focused on the Philbrook Farm Inn based trails and the Bill Hastings Town Forest trail.
- Additional signs were created and installed at trailheads and junctions, including trail signs to identify the short cut-off trails linking the main Philbrook Farm trails and a trail sign to Mary’s Aerie.



- The club completed the installation of a manual-pull cable car on Austin Mill Brook just above the “Yellow” Trail crossing during the summer. The cable car, formerly at a crossing over Lary Brook for access to a private camp, was donated to the club by Paul and Michelle Cormier of Randolph. A grant from the Betterment Fund was used to purchase all new cable and hardware for the car and to upgrade the car. The project was lead by Dick Lussier, Bob Pinkham, and Darryl Bennett, with a huge number of volunteers turning out to assist in the installation. The cable car provides a safer crossing of the brook in all seasons and now links the two systems of Mahoosuc trails on both sides of the brook.
- STC created a Facebook page during the summer, adding another way to reach club members and supporters beyond the E-mail newsletter. The Facebook page has expanded the club’s outreach and now has followers throughout the region and in several other states. The page can be accessed directly through the following link: <https://www.facebook.com/pages/Shelburne-Trails-Club/268496626625963>.
- Trail exploration seeking a route to the Success airplane crash site was continued by several volunteers and their work can be seen on the club’s Facebook page.
- STC continues to be a member organization of the Mahoosuc Initiative and received a Betterment grant of \$2,500 to support the club’s initiatives, with a similar grant approved for 2014. Hikers will continue to see the use of those funds in trail improvements and other benefits to the club.

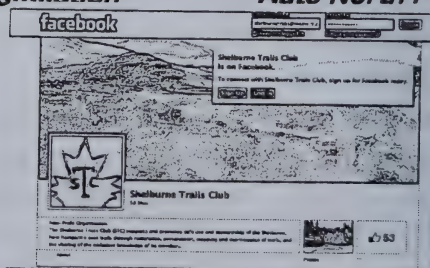
- Auto North of Gorham donated \$1,525 to the club in November. The donation was based on Auto' North's monthly sales as part of its continuing effort to support the local community.
- STC's Annual Meeting was held in September with a presentation by AMC's cartographer, Larry Garland, titled "How mapping has changed in recent years with the proliferation of new technology and data availability". The annual meeting included the election of two board members for the expiring three-year terms of Larry Ely and Dick Lussier. Dick Lussier was elected to an additional three year term and Shelburne resident Dave Landry was elected to a three year term. Larry Ely's two year term as President ended with the election of new board members. Following the general meeting, the new board met and elected Nancy Eaton as President, Dick Lussier as Vice President, Pat Lussier as



**Cable Car Installation**



**Auto North Presentation**



**STC Facebook Page**

Treasurer, and Larry Ely as Secretary. Board member Darryl Bennet offered his resignation by E-mail and the board later elected Larry Ely to fill the third year of Bennet's three-year term on the board. Club officers are elected directly by the board and do not have to be board members. Board member Bob Pinkham continues serving a three year term and completes the five member board.

- Work on the Shelburne Trails Map is continuing and the project is fully funded, including printing costs, thanks to grants and donations from generous club members. Completion will be based upon AMC's workload, but we hope to have the map available during the coming hiking season.

The club wishes to again express its appreciation to the many private Shelburne landowners whose cooperation make possible the use and maintenance of our trails. We also thank the many volunteers who have worked on maintenance of the trails and otherwise supported the club. Wagner Forest Management is also thanked for its efforts to preserve the Scudder Trail tread-way during recent logging operations and former board member Darryl Bennett is recognized and thanked for his past and continuing service to the club.

All of our work this past year would not have been possible without the support of club members and volunteers and the board and officers would like to thank all of you. We also thank Jo Carpenter and the Town of Shelburne for its support and for allowing use of town hall for meetings and events.

Larry Ely, Secretary - Shelburne Trails Club



## FOREST FIRE WARDEN & STATE FOREST RANGER

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands, work collaboratively to reduce the risk and frequency of wildland fires in New Hampshire. To help us assist you, please contact your local Forest Fire Warden or Fire Department to determine if a permit is required before doing ANY outside burning. Under State law (RSA 227-L: 17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 603-271-1370 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nhdf.org](http://www.nhdf.org).

The past fire season started in late March with the first reported fire on March 26, 2013. April, which is the traditional start to our spring fire season, started very dry with little measurable precipitation until the middle of the month. Approximately 70% of our reportable fires occurred during the months of April and May. The largest fire was 51 acres on April 29<sup>th</sup>. 81% of our fires occurred on class 3 or 4 fire danger days. By mid-May, extensive rains began which provided us with a very wet summer overall. We had a longer fall fire season due to drier than normal conditions following leaf fall. Fortunately most of these fires were small and quickly extinguished. The statewide system of 16 fire lookout towers continues to operate on Class III or higher fire danger days. Our fire lookouts are credited with keeping most fires small and saving several structures due to their quick and accurate spotting capabilities. The towers fire spotting was supplemented by NH Civil Air Patrol when the fire danger was especially high. Many homes in New Hampshire are



located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2013 season threatened structures, a constant reminder that forest fires burn more than trees. Homeowners should take measures to prevent wildland fires from spreading to their home. Precautions, including keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire wise and fire safe!

### 2013 FIRE STATISTICS

(All fires reported as of November 2011)

(Figures do not include fires under the jurisdiction of the White Mountain National Forest)

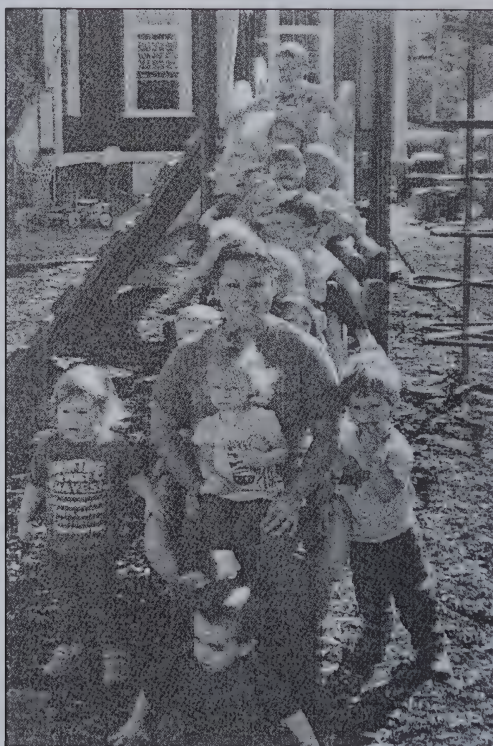
COUNTY STATISTICS		
County	Acres	# of Fires
Belknap	314.5	11
Carroll	56.5	7
Cheshire	11	19
Coos	8.5	29
Grafton	22.3	41
Hillsborough	9.5	25
Merrimack	11.2	24
Rockingham	4.3	4
Strafford	1	11
Sullivan	5.2	11

Cause of Reported Fires	Total Fires	Total Acres
Arson	1	182
Debris	69	318
Campfire	12	125
Children	1	336
Smoking	10	334
Railroad	0	173
Equipment	4	
Lightning	0	
Misc.*	85(*Misc.: power lines, fireworks, electric fences, etc.)	

**ONLY YOU CAN PREVENT WILDLAND FIRE**

## **GORHAM COMMUNITY LEARNING CENTER**

The Gorham Community Learning Center is a non-profit, NAEYC accredited childcare program that serves children from ages 18 months to 12 years old. We are open year round and provide vacation and summer programs. We currently serve 68 children from the Gorham, Randolph, Shelburne, Milan, Berlin and Conway areas.



We continue to work closely with the SAU 20 to ensure that our children have seamless transitions into Kindergarten. Our open communication allows us to use the same curriculums such as Social Thinking and

Handwriting Without Tears. This allows us to familiarize the children with terminology and systems to ensure academic success. We also continue to visit the Ed Fenn for Reading Buddies and Library weekly.

### **2013 Highlights:**

- In January, Melinda Beaulieu was hired as the new director.
- Melinda has spearheaded the transition to using Teaching Strategies Gold, an online research-based evaluation tool for children from ages 18 months to kindergarten.
- GCLC was awarded a grant through The Neil and Louise Tillotson Foundation to purchase iPads, training, materials, and mentoring in order to help implement TS Gold throughout Coos County.
- The GCLC is one of 10 centers in the state to receive a Business of Childcare Grant. This grant provides the tools necessary to evaluate business strengths and weaknesses, with training to improve on those areas.



## **The Family Resource Center**

123 Main Street  
Gorham, NH 03581  
603-466-5190 (T)  
603-466-9022

Hon. James E. Michalik. *Retired*

## **Annual Report of the Family Resource Center To the Town of Shelburne**

**FRC Project Youth Afterschool Program:** 41 of the 93 students at the area Middle School (grades 6-8) were enrolled in our Afterschool Program. Over the 2012-2013 academic school year we note the following:

71% of students maintained or increased Social Studies Grades

62% of students maintained or increased Language Arts Grades

32% of students maintained or increased Math Grades



## Afterschool Social Enrichment Activities

November 2012: Veterans Appreciation Dinner for all North Country Veterans – Students sponsored an annual Veterans Appreciation Dinner at the American Legion Post #82, serving 100 and interacted with Veterans and their families from many towns in Coos County. This year students created and mailed personal invitations.

January 2013: Master Chef- Students choose a recipe they are interested in, research the country/culture of origin, create posters, create a shopping list, make their dish, and present their dish and its history to invited parents, school staff and community members. This year, we all even ate with chopsticks in honor of the Chinese New Year.

February 2013: Students choreographed and practiced a series of dances set to specific songs chosen by the students and performed their skit for all invited guests from the community.

March 2013: Students created their own games, including: Bowling, At the Races, Yum Yum and Your Guess Is As Good As Mine, for a Carnival put on for GCLC students. Beverages served were named by their Spanish flavors which were learned earlier in the month.

April 2013: Students held a 'Purple Up 4 Military Kids' field day at Community Field in honor of the children and youth that sacrifice so much when their parent(s) are deployed.

May/June 2013: as part of the Global Youth Service Initiative, students planted flowers and trees at Libby Pool. The flower garden was intended to keep our pollinator populations healthy and vibrant while adding beauty for patrons. The tree planting was intended to help prevent erosion along the river bank, while acting as a natural fence line. Students also visited residents of



Coos County Nursing home and served scrumptious desserts and spread good cheer while they socialized with the elderly citizens.

**Family Support Programs:** The FRC continues to deliver quality family support services to local families including **Toddler Time** for area. At Toddler Time infant to age 3 children and their caregivers are provided healthy activities designed to improve relationships and strengthening parenting capacity.

In the **Deployment Cycle Support Program** FRC staff provides supportive services to area families whose parent or child is engaged in the pre-deployment, deployment and post deployment cycle of US military service.

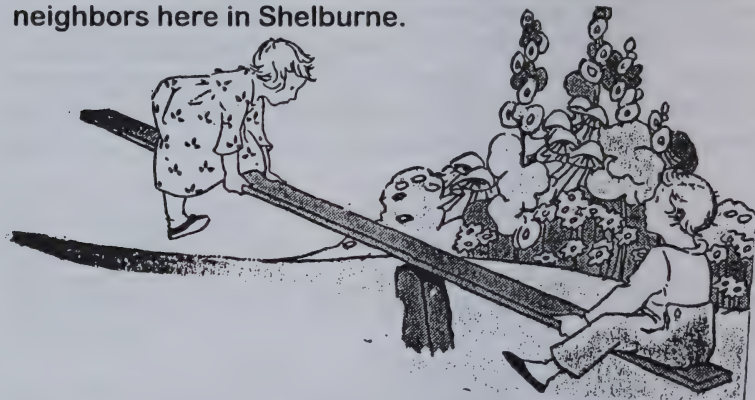
FRC's **In Home Family Support Programs** brings experienced case workers into the homes of local families to help heal family dynamics and provide support and referral services to re-energize positive family relationships and re-engage these families into the fabric of the community.

In 2013, with the continuous generous support of local businesses, we continued our traditions of supplying area families & children with **school supplies, winter coats & gear and holiday food baskets and gifts.**

We continue to host **Senior Meals** on a weekly basis and otherwise make the FRC available for community gatherings and meetings. Given our current economic climate these assistance programs were particularly welcomed by many.

**Volunteer Income Tax Assistance:** 65 area families reaped the benefits of FRC's free Volunteer Tax Assistance Program (VITA) in tax year 2012. County-wide a total of 455 families collected over \$540,000 in Federal Income Tax returns due to the FRC's VITA program.

We sincerely thank the people of Shelburne for their past and continuing support of the FRC. We are proud of the many relationships we have forged as we work together towards a healthy and vibrant place for families. We look forward to many years of continued collaboration with our neighbors here in Shelburne.



## **NORTH COUNTRY COUNCIL**

As we celebrate our 40th year of regional planning, opportunities to make the organization more sustainable have never been greater but we need your membership support. NCC and its communities will face challenges in the coming months particularly in such a large remote region, experiencing both accelerated change and declining state and federal funding. But this is the very reason for the existence of North Country Council—to be aware of problems and pressures and to be ready to provide assistance and advice to each town and to lead the region forward.

North Country Council is your Council. It is responsive to your requirements and requests, and above all, it is willing and capable of successfully addressing your needs, large and small. As one of our greatest supporters Colonel Oliver Nelson put it, "Over the past several years,

the Council and my small town have worked closely together on problems with both local and regional impact. The solutions have saved my town money, solved the problems, and provided the Council with yet more knowledge and experience which could be used to assist other towns in the North Country”

Building communities and regional capacity is no small task and certainly is not a straight forward one. To prepare for the future, the NCC Board of Directors and staff just completed a strategic planning process to meet our regional challenges head on. North Country Council’s FY 2014-2016 Strategic Plan not only reorients our regional planning focus to our seven subregions including Upper Coos, Lancaster Area, Androscoggin Valley, Littleton area, Haverhill area Plymouth area, and Mount Washington Valley but identifies five strategic priorities that the organization is determined to address in the next three years. A summary of these five strategic priorities include:

1. **Leadership:** *NCC identifies and effectively addresses local and regional issues and opportunities. As a regional leader NCC is focused on continuous education and productive teamwork through its board, staff, and partners (members, funders...).*

2. **Evaluation and Assessment:** *Within each program area (planning and economic development), evaluate projects and services, focus on outcomes. Identify emerging issues and project opportunities at the local and regional level – assess stakeholder needs, impact, staffing, cost, and availability of resources.*

3. **Financial Sustainability and Asset Utilization:** *Strengthen long-term viability through revenue diversification, asset utilization, and establishment of reserve funds.*



**4. Stakeholder and Public Relations:** *Further engage stakeholder groups through targeted communication. Spotlight regional issues, forums, and leaders. Communicate NCC accomplishments, value of service, and impact.*

**5. Strategic Development:** *Advance NCC's commitment to quality work and relevancy through the implementation of the FY 2014 - 2016 Strategic Plan.*

NCC is now stronger and better prepared for the future as a result of the FY 2014-2016 Strategic Plan.

Thank you for your on-going support of North Country Council and our mission to strengthen the North Country. If there is a project or need in your town, please call us because we are at your service.

Jeffrey R. Hayes, Executive Director

## Report from Your North Country Senator Jeff Woodburn



Dear Constituent,

It is an honor to serve as your State Senator representing District 1, which includes 58-rural, northern communities, encompassing 27 percent of the state's landmass. It is a region larger than two states and 77 foreign countries and containing fewer than twenty people per square mile.



The North Country, including the White Mountains regions has a uniquely different culture, landscape, economy and history from the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for our people. This means expanding Medicaid for low-wage workers and rural hospitals, increasing the minimum wage and opposing the Northern Pass project.

In the Senate, my goal has been to be practical and to work with everyone to get results for our region. To this end, I'm proud to be the chamber's most independent member and recognized by Business NH magazines as one of the most influential members. But voting is only a part of my work; in the tradition of my mentor, the late Executive Councilor Ray Burton, I have been accessible and available to my constituents, holding town hall meetings, office hours and tours for state leaders. I have tried when possible and appropriate to bend state government to meet the needs of rural people and rural communities.

I love being the voice for the North Country and am constantly inspired by our people and places that make our beloved home so special.

Be in touch, if I can of assistance to you or your community.

Regards,

Jeff Woodburn

North Country Senator

524 Faraway Road, Dalton, NH 03598

Jeff.Woodburn@leg.state.nh.us

603.259.6878 mobile phone

603.271.3073 office

# RULES, REGULATIONS AND INFORMATIONAL MATERIAL



# NOTICE

If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.

Your property may qualify if two or more lots were merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent; or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.
- 

*This notice must be:*

- *Posted continuously in a public place from January 1, 2012 until December 31, 2016, and*
- *Published in the 2011 through 2015 Annual Report.*

*Read the full statute at RSA 674:39-aa Restoration of Involuntarily Merged Lots.*

## **DOG LICENSES**

### **It's the Law**

**1. EVERY DOG**, three months old or older, **MUST HAVE A LICENSE**. These are obtained from the Town Clerk. This must be done **EVERY YEAR BEFORE APRIL 30TH**. Penalties will be imposed on any dog that is not registered as of June 1<sup>st</sup>.

**2. EVERY DOG\*** must have a certificate showing that it has been **VACCINATED FOR RABIES**. This certificate must be presented at the time of registration.

**3. EVERY DOG** must wear its license tag. (RSA 466:1)

**4. License Fees: (RSA 466:4)**

\$ 6.50 - all neutered dogs

\$ 6.50 - puppies (3 - 7 months)

\$ 9.00 - all unneutered male dogs

\$ 9.00 - all unspayed female dogs

\$ 2.00 - owners over 65 (one dog only)

**Failure to comply will make you liable for a penalty of \$25.00 per dog. (RSA 466:13)**

**5. SHELBURNE HAS A LEASH LAW**

No dog may be allowed to run at large unless it is accompanied by the owner or custodian. (RSA 466:30a)  
(Voted November 4, 1980)

**6. \*** It is now **State law** to have all cats 3 months of age and over vaccinated against rabies.







## **SNOW REMOVAL ORDINANCE passed 8/14/94**

No person shall remove snow from his/her premises and deposit it on any street or highway.

Any person who violates this ordinance shall be fined not more than \$1,000 and not less than \$50 for each separate and distinct violation.



## **PARKING BAN**

It was voted at the 1990 Town Meeting to mandate a parking ban within the boundaries of town roads' right of way during and 24 hours after a snow storm.

Vehicles in violation will be towed at owner's expense.

## **SPEED LIMITS IN SHELBURNE**

The selectmen have set speed limits for the following town roads:

East end of North Road - from intersection with Meadow Road to the Maine Line - 35 miles per hour.

Village Road and all other town roads - 25 miles per hour.

## **Truck Travel Restricted Ordinance**

### **Adopted 9/15/2008**

When signs are erected giving notice thereof, including any applicable vehicle weight limitations and/or restrictions upon any classification of vehicles recognized by the State and/or Federal Department of Transportation or Interstate Commerce Commission, streets or parts of streets shall be restricted to vehicles complying with such vehicular weight limitations and/or restrictions, provided, however, that if signs are erected restricting a street , or part thereof, with a sign stating merely "No Through Truck Traffic" or similar designation, without further elaboration, then such street or part of such street shall be restricted to vehicles that meet all of the following requirements: (1) a gross vehicle weight of 12,000 pounds or under; (2) no more than two (2) axles; (3) no more than six (6) tires; and (4) operates as a single unit. All trucks failing to comply with such limitations are expressly prohibited unless they have applied for and received a permit for an exemption from this ordinance. These restrictions shall not apply to vehicles making deliveries or pick ups to residences, businesses or properties on said streets, to Town owned vehicles or drivers traveling to their own residences on said street. Drivers traveling to their own residences shall not park said vehicle on any portion of the Town street or right of way.

This ordinance was applied to North Road from the intersection of Meadow Road by voted of the Board of Selectpersons on September 30, 2008.





## LANDFILL REGULATIONS



Hours: Saturday - 6 AM to 12 PM all year  
Wednesday - 3 - 4:30 PM June 18<sup>th</sup> to September 4<sup>m</sup>

Shelburne has adopted Pay-As-You-Throw. This means that garbage must be disposed of in special bags which may be purchased at the Transfer Station or the Town Office. The cost of a package of 5 bags is \$7.50.

Recycling is mandated by the Town of Shelburne. A list of recyclable materials is included below.

**Any items containing mercury are collected separately. See Ken or John for more information.**

There are charges to dispose of many different items. These fees reflect the cost to the Town for disposal and are subject to change. People wanting to dispose of items that have a fee associated with their disposal should see the landfill attendant and pay him before disposing of the item. People disposing of items, not paid for, will be billed. The list of fees is included below.

The Transfer Station **does not accept** any hazardous waste including hazardous household waste. A Hazardous Household Waste Collection Day will be held this year with the Androscoggin Valley Regional Refuse Disposal District on Saturday June 7, 2014. Details will be posted at the Transfer Station.

**Reminder – outdoor burning of garbage is illegal RSA 125-N**

### RECYCLABLES LIST

**ALUMINUM CANS** – Aluminum cans. Please place in in aluminum container

**PLASTIC CONTAINERS** # 1 - 7. Place in recycling container.

**TIN CANS** – Place in metal container .Please rinse them out. Labels OK

**GLASS** – All glass, any color – **Except fluorescent lights** – goes into the glass barrel. Empty and rinse.

Fluorescent lights handle separately. **See attendant**

**METALS** – Small metal waste (Coat hangers, bolts, nails)  
Large metal items go on “Metal” pile

**CARDBOARD** – Corrugated boxes, empty and dry. Please place in recycling container.

**PAPER** – Newspaper & magazines & boxboard. Please place in recycling container.

**PAINT CANS** – Paint cans are considered **Hazardous waste if there is liquid paint in them.** We can only accept them if they are **empty or dry.** Cover off.

**WASTE OIL** – Goes in the drum inside the building

**VEHICLE BATTERIES** – Go on the pallet inside

**TIRES** – On pile outside

**BRUSH AND YARD WASTE** – On the piles in the yard (Clean wood – 5 in. diameter max. \_ **Note: Yard wastes do not go in any container.**

**CONSTRUCTION / DEMOLITION DEBRIS** – Painted wood or treated wood, sheet rock, furniture, etc. **See the attendant.**

**STYROFOAM** – Styrofoam can be placed in Waste Container without being placed in a green bag.

**SHINGLES** – Shingles must be uncontaminated with other waste. **See the attendant**

**APPLIANCES** – Sinks stoves, refrigerator, freezers, etc. **See the attendant.**

**LARGE METAL WASTE** – **See the attendant.**

**TREE STUMPS** – Not allowed under our permit.

**WASTE CONTAINING MERCURY** – **See the attendant**

**TELEVISIONS / COMPUTERS** – **See the attendant**

**MISCELLANEOUS WASTES** – Bulky plastic items, stuffed furniture, etc. **See the attendant.**



## **FEES SCHEDULE FOR DISPOSAL OF SOLID WASTES**

### **1. RECYCLABLES – NO CHARGE**

- a. Beverage bottles (PETE Plastics)
- b. Milk Bottles (HDPE)
- c. Colored Opaque containers (HDPE)  
Detergent Bottles for example
- d. Tin Cans
- e. Aluminum Cans
- f. Newspaper
- g. Corrugated paper
- h. Mixed paper (magazines, etc.)
- i. Clean Wood (Up to 5 in, in diameter)
- j. Batteries (All types)
- k. Used motor oil
- l. Scrap Metal
- m. Paint
- n. Anything containing mercury (i.e.  
fluorescent lights, thermostats,  
thermometers, etc.)

### **2. TIRES (Removed from rim)**

- a. Bikes, motorbikes, ATV's - \$1.00
- b. 13 to 16 inch - \$2.00
- c. 17 to 24 inch - \$8.00
- d. 25 inc & up - \$25.00

### **3. CONSTRUCTION DEBRIS**

- a. \$20/yard - \$2.00 minimum
- b. Clean shingles or sheet rock - \$30/yard
- c. Shingles/sheetrock mixed with other  
material - \$40/yard

### **4. APPLIANCES**

- a. Large - \$10.00 (Stove refrigerator, furnace,  
water heater, etc.)
- b. Small - \$5.00 (microwave, vacuum, etc.)
- c. .Computer monitors or any size TV - \$5.00

### **5. FURNITURE**

- a. Wood furniture - \$5.00 per item ( see  
attendant for odd material)
- b. Stuffed furniture - \$10.00 per item (Sofa,  
Sofa bed, Chair, etc.)

- c. Large rugs (10x12 & up) - \$10.00
- d. Small rugs - \$5.00
- e. Mattress/Springs - \$10.00

**6. MISCELLANEOUS BULKY ITEMS**

- a. Plastic furniture, pools, toys, etc. – same as construction debris
- b. Baby strollers, carriages, bicycles, etc. – same as construction debris
- c. Odd items (Fencing, metal mixed with wood or plastic) same as construction debris
- d. Styrofoam - place in garbage truck not bagged – no charge

## **ORDINANCE REGULATING USE OF ALCOHOL ON TOWN PROPERTY**

**Section 1: Consumption of Alcohol Restricted**

Except as otherwise provided by this Ordinance, it shall be unlawful to drink or otherwise consume any alcoholic beverage or alcoholic liquor as defined in RSA:175, in the Chester C. Hayes Memorial Park, any Town buildings or associated parking lots in the Town of Shelburne.

**Section 2: Possession of Open Containers**

Possession of open containers which contain alcoholic beverages or alcoholic liquor as defined in RSA:175 in any public place shall be considered prima facie evidence of consumption.

**Section 3: Penalty**

Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine as specified in Criminal Code 651:2, not less than \$ 50.00 per violation.



## WEIGHT LIMITS ON ALL TOWN ROADS

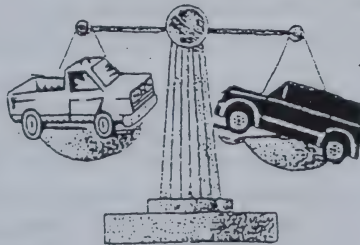
After holding a Public Hearing during the August 27, 1996 Selectmen's Meeting, the Board of Selectmen voted to set the following weight limits under the authority granted them by RSA 231:191 at their Selectmen's Meeting on September 5, 1996.

The weight limit on any town road within the Town of Shelburne shall be set at 60,000 lbs.

Per RSA 231:191 applications may be made to the Board of Selectmen to exceed this weight limit. The Board may grant permission in writing may impose reasonable conditions and may establish reasonable regulations for bonding and restoring the highway.

The roads to which this shall apply are as follows:

North Road (intersection of Meadow Road to Maine)  
Conner Road  
Hayes Road  
Hubbard Grove  
Landfill Drive  
Losier Road  
Mt. Moriah Drive  
Power House Acres  
R-F Drive  
Seyah Road  
Sunrise Drive  
Village Road  
Winthrop Drive



## Burning and Permits



Contact your local forest fire warden or fire department for information on obtaining a written fire permit.

### **It's The Law - RSA 227-L:17(II)**

Anyone who wishes to burn clean, ordinary combustibles such as leaves, brush or untreated lumber, or have a camp or cooking fire must have written permission from the landowner and a fire permit (requires the free Adobe Acrobat Reader at 100% actual size) from the local forest fire warden or local fire department in the town or city where the fire will be kindled. You must be at least 18 years of age to obtain a written fire permit.



**Gas grills or charcoal fires in a container up and off the ground on your own property do not require a fire permit.**

Public or privately owned camp or picnic grounds must obtain an annual written fire permit from the town forest fire warden for use of outside fireplaces, camp or cooking fires used in the operation of the camp or picnic grounds. Such camp or cooking fires should:


1. be in an area cleaned to mineral soil at least 8 feet across;
2. have at least 6 inches of sand or gravel under the fire for any fire built on the ground;
3. have no limbs or other burnable material to a height of 10 feet above the fireplace area; and
4. be constructed so they cannot be moved from their mineral soil area.



## What You Can Burn and When

Only leaves, woody debris or brush less than 5 inches in diameter, or untreated wood and dimension lumber can be burned. For any open burning a written fire permit is required. Even with the permit, no open burning between the hours of 9:00 am and 5:00 pm unless it is raining.

When the ground where you are burning is completely covered with snow no fire permit is required. However, be sure to check local ordinances that might restrict winter-time burning.

Air quality regulations restrict the type of material burned in the open. Stumps, painted or treated lumber, tires, tubes, plastics, foam rubber and shingles are some of the prohibited materials (see Department of Environmental Services, Air Resources Division Open Burning Rules) requires the free Adobe Acrobat Reader. 

**A buried fire is NOT an extinguished fire!**

## What You Need To Know

When you request a written fire permit you will need to know the following:

What are you going to burn?  Material must be clean ordinary combustibles. Brush cannot exceed 5 inches in diameter.	How much help will you have during the burn?  Your fire must be attended at all times, or completely extinguished.
Where are you going to burn?  How far from the nearest	Do you own the land where you plan to burn?  If not, do you have written

<p>structure, trees and dead vegetation or overhead phone or power lines?</p> <p>Fires must be no closer than 50 feet from a structure, or 25 feet if in an approved incinerator.</p>	<p>permission from the landowner?</p>
<p>When do you want to burn?</p> <p>Date, time of day, no burning 9:00 am to 5:00 pm unless it's raining (permit needed even when raining).</p>	<p>Will you be able to extinguish your fire if someone complains?</p> <p>Air pollution officials could require a fire be put out if there are smoke complaints.</p>
<p>What do you have for fire protection?</p> <p>A hose, shovel or rake, and a bucket of water should be available at the fire. You are liable for the costs of extinguishing escaped fires.</p>	<p>Are there any tires or tubes in the material to be burned?</p> <p>Tires, tubes, plastics, shingles, and foam rubber are just some of the prohibited materials.</p>

### Commercial Permits

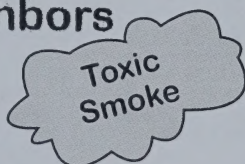
The Forest Ranger for your town/city and local Warden are needed to issue a commercial permit to burn when no other means of disposal of material is available, such as chipping, hauling to a landfill or other methods of legal disposal.

The commercial permit is for contractors who use hired help for the burning of material between the hours of 9:00 am and 5:00 pm and only needed when the ground is not covered with snow.

The permit will be required to have suppression equipment on site while the burning is being done and the fires will have to be totally extinguished or be constantly attended.

# Think Before You Burn!

Residential trash  
burning releases toxic  
air pollutants that put  
you, your children,  
and your neighbors  
at risk.



Protect Your Health  
Protect Our Future  
Be a Good Neighbor

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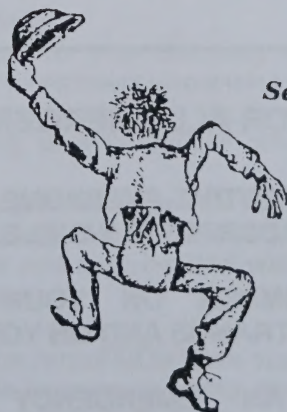
## DIAL 911 FOR ALL EMERGENCIES

FOR 911 TO BE EFFECTIVE EVERYONE NEEDS TO  
MAKE SURE THEIR ADDRESS IS VISIBLE.

PLACE YOUR NUMBER ON YOUR MAILBOX  
OR DRIVEWAY ENTRANCE AND ON YOUR HOUSE.

REMEMBER, IN AN EMERGENCY MINUTES  
COUNT!!!!

# NOTES



*See ya  
next year!*



## **Protect Your Family Test Your Well**

### **Common Health Related Contaminants In NH Wells**

**Radon**

**Uranium**

**Gross Alpha**

**Radium**

**Lead/Copper**

**Arsenic**

**Fluoride**

**Bacteria**

**Nitrate/Nitrite**

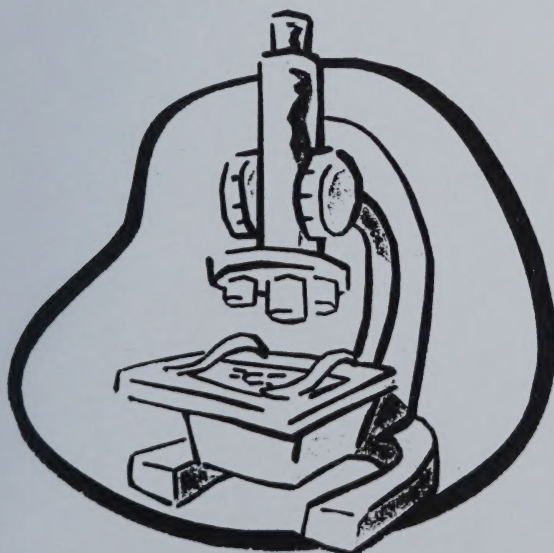
**and other contaminants**

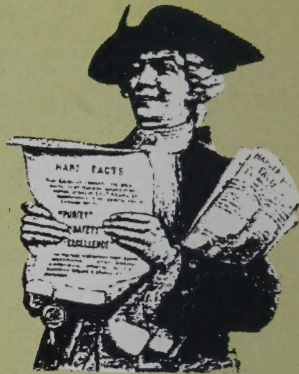
Please see the document below for further information:

[www.des.nh.gov/organization/divisions/water/dwgh/well\\_testing/documents/well\\_testing.pdf](http://www.des.nh.gov/organization/divisions/water/dwgh/well_testing/documents/well_testing.pdf)

The Spanish version is available at:

[http://www.des.nh.gov/organization/divisions/water/dwgh/well\\_testing/documents/pozosartesianos.pdf](http://www.des.nh.gov/organization/divisions/water/dwgh/well_testing/documents/pozosartesianos.pdf)





**EXTRA !**

**EXTRA!**

**YOUR VOTE COUNTS!**

**SHELBURNE TOWN MEETING**

**TUESDAY MARCH 11<sup>TH</sup> – 7:00 PM**  
**SHELBURNE TOWN HALL**

**GRS**  
**COOPERATIVE SCHOOL DISTRICT**  
**MEETING**

**THURSDAY MARCH 6<sup>TH</sup> – 7:00 PM**  
**GORHAM MIDDLE HIGH SCHOOL GYM**